

## 2.2 CONFLICT OF INTEREST

### 2.2.1, Definitions

Conflict of interest is a breach of an obligation to the Commission that has the effect or intention of advancing one's own interest or the interests of others in a way detrimental to the interests or potentially harmful to the fundamental mission of the Commission.

### 2.2.2, Types of Conflict

A Commissioner or appointed community member is deemed to have a conflict of interest when he/she, or a relative or business associate, has one or more of the following relationships existing with a program under consideration or a competing program:

- Ownership;
- Directorship, trustee, or officer of the program;
- Employee of the program;
- Provider of goods or services to the program;
- Substantial interests that might inhibit objective decisions.<sup>1</sup>

In addition to specific relationships to program consideration, Commissioners or appointed community members may find themselves in conflict when discussing other matters.

### Section 2.2.3, Member's Responsibilities

Commissioners or appointed community members shall conduct themselves in such a way as not to convey the impression on any person that they can be influenced into actions that conflict with their personal duties. It is expected that all Commissioners or appointed community members conduct themselves with the highest ethical standards in a manner that will bear the closest scrutiny.

### Section 2.2.4, Disclosure

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<sup>1</sup> Distinguishes between financial and perceived conflict of interest, in which case any "other substantial interest" could be any thing or issue that the individual has such a biased view that they are unable to fairly assess the issue. For example, someone represents an agency that wouldn't directly benefit financially from a decision, but perhaps an agency that they refer a number of their clients to would. It would help out the offending member in question because they would be able to refer more clients.



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## ADULT AND AGING COMMISSION

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Commissioners or appointed community members who have a conflict of interest shall so state before discussion of the issue in question and shall abstain from voting on said issue.

Any person having a conflict of interest relating to any funding or grant resources which are administered, managed, reviewed, the subject of recommendation by, or otherwise within the purview of Commission business, committee or subcommittee ministering to such financial resources.

### Section 2.2.5, Disclosure Forms

All Commission members will file an annual Statement of Economic Interest (Form 700) as provided by the Sacramento County Boards and Commissions office. When first appointed, Commission members shall also list memberships on other boards or commissions, and shall keep such information current in Commission files.

### Section 2.2.6, Disputes

Challenge by any member relative to a perceived conflict of interest shall be referred to and resolved by the Executive Committee.

### Section 2.2.7, Removal

Any member may be removed from the Commission, all committees, and any liaison positions when it is determined that the member knowingly attempted to influence the Commission in an area of interest conflict.

