

Approved 1/12/2007

**FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE**  
909 12<sup>th</sup> Street, Suite 200 ~ Sacramento, CA 95814  
(916) 447-7063, ext. 361 • FAX 447-7052 • E-mail: [mwatts@communitycouncil.org](mailto:mwatts@communitycouncil.org)

**MINUTES: December 8, 2006**

**Attending Members:** Jude Antonyappan (Chair), Al Blum, Ernie Brown, Effie Hubbard Ruggles, Terry Jones (Vice Chair), Matt Mengelkoch, Theresa Roberts, Tosca Toussaint, Betsy Uda, Kathleen West

**Absent Members:** Amy Lin Tan (excused)

**Staff:** Michele Watts

**Commission Staff:** Lin Batten, Felicia Billoups, Linda Fong-Somera, Carmen Garcia

**Guests:** Jillian Faucett, Nominee; Faye Kennedy, Center for Collaborative Planning

Issues	Discussion	Actions/Recommendations
<b>1. Call to Order. Welcome &amp; Introductions. Chair's Report.</b>	The Chair called the meeting to order at 2:33 PM. Self-introductions were made.  The Chair noted that all relevant business would be addressed under other agenda items. Therefore, no additional report was made.	
<b>2. Minutes of October 13, 2006</b>  <b>Notes of November 17, 2006</b>	The Minutes of October 13, 2006 were approved as written.  Members reviewed the Notes of November 17, 2006. The notes do not require approval as there was not a quorum present at that meeting.	<b>M/S</b> Ernie Brown/Terry Jones to approve the Minutes of October 13, 2006 as written. <b>Approved.</b>
<b>3. Election of 2007 Officers</b>	<u>Election of 2007 Chair:</u> The Chair opened the nominations for 2007 Chair. Ernie Brown nominated Terry Jones, who accepted the nomination. No other nominations were made. The Chair closed the nominations and Terry Jones became the 2007 Chair. His term of office will be January – December 2007.  <u>Election of 2007 Vice Chair:</u> The Chair opened the nominations for 2007 Vice Chair. The Chair nominated Tosca Toussaint, who accepted the nomination. No other nominations were made. The Chair closed the nominations and Tosca Toussaint became the 2007 Vice Chair. Her term of office will be January – December 2007.	2007 Chair: Terry Jones  2007 Vice Chair: Tosca Toussaint
<b>4. 2007 Work Plan</b>	Michele presented the content of the 2007 Work Plan, which is based upon the previous work plan. The Chair called for questions and clarifications. Minor revisions were made. The work plan was approved.	<b>M/S</b> Al Blum/Effie Hubbard Ruggles to approve the 2007 Work Plan as amended. <b>Approved.</b>
<b>5. Term Length and/or Limit Policy Change</b>	Members considered changes to the committee's term length policy and term limit policies. The purpose of considering changes is to increase the capacity of the committee by permitting members to serve for longer periods of time.  The committee approved an extension of the current term limit policy as follows: Members may serve a maximum of three two year terms. Final adoption of this policy is contingent upon approval by the Commission.  The committee also discussed the possibility of eliminating the term limit policy for the Member Advisory Board (MAB) representatives. This issue will require further discussion. It will be necessary to inform the MABs and HSCC for their input.	<b>M/S</b> Terry Jones/Betsy Uda to extend the existing term limits policy, contingent upon necessary approvals, as follows: Members may serve a maximum of three consecutive two year terms. <b>Approved.</b>

Issues	Discussion	Actions/Recommendations
	Any changes regarding term limits will require bylaws amendments and approval of the Commission. Once the committee resolves the question regarding the MAB seats, Michele will present new bylaws language for formal approval. Following the committee's approval of the amendments, these changes will be presented to the Commission for final approval.	
<b>6. Commission Report</b>	Commission Executive Director Lin Batten reported that the staff is completing the review of proposals for the next funding cycle. A notice of award recommendations will be posted to the Commission website on December 27, 2006.  Commission agenda and meeting materials are available here: <a href="http://sackids.saccounty.net/meetings/index.html">http://sackids.saccounty.net/meetings/index.html</a>	
<b>7. Commission Staff Reports</b>		
7a. Children's Health Initiatives	Lin reported the following: - There will be a nutrition summit in March 2007. The Child and Family Policy Board is partnering with the Commission, broadening the scope of the summit to include older children as well as children 0-5. - Children continue to be enrolled in the new Healthy Kids insurance plan.	
7b. Community Building Initiative	CBI Program Planner Linda Fong-Somera reported the following: - There will be two more mini grant deadlines prior to the end of CBI in June 2007. The deadlines are February 7 <sup>th</sup> and May 2 <sup>nd</sup> . - Center for Collaborative Planning and Sacramento ENRICHES will offer a training on the FOCUS grants on December 20, 2006. - The deadline for round 2 of the Children's Action Grants is December 15, 2006. The review of applications will occur in early February 2007. - The final round of the Children's Action Grants will be released in February or March; dates are being finalized now. - Linda will be on maternity leave this Spring.  Contact Linda for details regarding CBI events: (916) 876-7386 / <a href="mailto:fongli@saccounty.net">fongli@saccounty.net</a> .	
7c. School Readiness	School Readiness Program Planner Carmen Garcia reported the following: - First 5 Stanislaus made a presentation on evaluating school readiness initiatives. This information will be helpful to Sacramento County, as evaluation is an issue currently being considered by staff, the School Readiness Advisory Committee, and the Evaluation Committee. - Seven child care center sites have been identified for participation in the Preschool Bridging Model Pilot in Elk Grove.	
<b>8. Work Group Updates</b>		
8a. Evaluation Committee	Evaluation Committee member Al Blum reported that the committee's December meeting was cancelled and therefore, no report was made.  The Chair noted that a new member and alternate need to be identified for participation on the Evaluation Committee, as Al Blum and Theresa Roberts are terming off of the committee.	
8b. Financial Planning Committee	Financial Planning Committee member Ernie Brown reported that the committee has not met since his last report. The next meeting is expected to be held in March 2007.	
8c. Fluoridation Work Group	Fluoridation Work Group member Terry Jones reported that the committee has not met since his last report.	
<b>9. Membership Report</b>	Michele reported that the three member nominees will be presented to the Commission for approval on January 8, 2007.  Michele distributed certificates to members who completed the Ethics Training with the county and reminded everyone that the training can be taken online as well. The training is mandatory and members who do complete it online should provide a copy of the certificate to Michele.	
<b>10. Advisory Committee Proposal and Application Review Process Update</b>	The Advisory Committee step of the review process was completed in November. As noted earlier, the staff review is underway and the Commission will make funding decisions on January 8, 2007. In the event that an additional meeting is needed, it will be held on January 22, 2007.	
<b>11. Member Recognition</b>	Three members terming off the committee were presented with letters and certificates of appreciation; Jude Antonyappan, Al Blum, and Theresa Roberts were thanked for their service.	

<b>Issues</b>	<b>Discussion</b>	<b>Actions/Recommendations</b>
<b>12. Future Agenda Topics &amp; Announcements/ Comments</b>	Michele distributed the 2007 Meeting Calendar.	
<b>13. Adjournment</b>	The meeting adjourned at 4 PM.	<b>Next Meeting: January 12, 2007, 2:30 PM – 4 PM.</b>