

Approved 11/14/2008

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE

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MINUTES: October 10, 2008

Attending Members: Ernie Brown (Vice Chair), Kim Bushard, Maisha Dottery, Terry Jones (Chair), Matt Mengelkoch, Amy Lin Tan, Gloria Torres, Kathleen West

Absent Members: Jillian Faucett (excused), Effie Hubbard Ruggles (excused), Nikki Nixon (excused), Alondra Thompson, Betsy Uda (excused)

Staff: Michele Watts

Commission Staff: Lin Batten, Nancy Benton, Julie Beyers, Erin Blount, Doreen Diehl, Julie Field, Carmen Garcia-Gomez, Verronda Moore, Debra Payne

Guests: Ashley Rosales (Dairy Council of California)

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Commission Staff Report: Children's Health Initiatives	Program Planner Debra Payne reported the following: <ul style="list-style-type: none">➤ There will be a Bright Futures health screening event at the North Highlands Jubilee on October 18, 2008.➤ San Juan water wholesaler is conducting a feasibility study on fluoridating its water supply.➤ The Children's Celebration is Saturday, October 11, 2008 at Fairy Tale Town. 6000 attendees are expected. Erin has arranged for a lot of media coverage. Over 20 mascots will be present at the event. 10-12 dentists are expected to conduct about 1000 dental screenings.	
3. Chair's Report	The Chair had nothing to report.	
4. Minutes of September 12, 2008	The minutes of September 12, 2008 were approved as written.	M/S Ernie Brown/Terry Jones to approve the minutes as written. Approved.
5. Members' Expertise Project Update	Michele asked those members who have not completed this project to please do so ASAP.	
6. Commission Report	Commission Executive Director Lin Batten reported the following: <ul style="list-style-type: none">➤ The Commission approved Sacramento's annual report to First 5 California. The report is available on the Commission's website, under meeting materials for the October meeting.➤ The Commission accepted the county's annual audit. There is a recurring disagreement between the auditor and Commission staff about how "reserve" and "designated" funds should be defined. The county auditor's definition is narrow, with "designated" funds defined as allocations for the current year's contracts, rather than the full three-year program funding the Commission has committed. Therefore, the audit shows a much larger reserve balance than the Commission actually has. This is a problem because almost all other county commissions' audits allow for all committed funding to be listed as "designated," resulting in the false impression that Sacramento is holding onto a great deal of money that should be getting out into the community. Commission staff will work on resolving this issue with the auditor prior to the next audit.➤ The Commission approved funding the latest round of CBI community grants.➤ Marilyn Ratkay was re-elected to the position of Commission Vice Chair.➤ Resigning Commissioner David Yoshihara was recognized for his contributions and commitment. <p>Additional details on many of the items listed above, including Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/commission-meeting/index.html .</p>	
7. Strategic Planning Process Update	Program Planners Verronda Moore and Carmen Garcia-Gomez reported the following: <ul style="list-style-type: none">➤ The planning process is on track and running smoothly. A great deal of work is being accomplished.➤ All meeting materials and strategic planning background items (trend report, community survey report, etc.) are available on the	

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	<p>Commission's website.</p> <ul style="list-style-type: none"> ➤ The Draft Strategic Plan Update will available after the next work group meeting (November 6, 2008). There will be two public input sessions hosted by the Advisory Committee following release of the draft. Public input collected will be reviewed by the work group at a meeting on December 8, 2008. 	
8. Commission Staff Reports		
8a. Community Building Initiative	<p>Program Planner Julie Beyers reported the following:</p> <ul style="list-style-type: none"> ➤ Seven community grant applications were approved in October. ➤ There will be a new grantee orientation on October 29, 2008. Advisory Committee members are invited. ➤ The final community grant application deadline for 2008 will be November 7th. 	
8b. School Readiness	<p>Program Planner Doreen Diehl reported the following:</p> <ul style="list-style-type: none"> ➤ The application workshop for the three new school districts that will participate in Cycle 2 of the School Readiness Initiative was held earlier today. <p>Lin noted that the School Readiness Initiative is one of the Sacramento programs that currently receives match funding from First 5 California. First 5 California has indicated that it will not be re-funding SRI after the current cycle. For Sacramento, this means that after June 30, 2012, any investments in SRI will be made exclusively with local funds.</p>	
9. Work Group Reports		
9a. Evaluation Committee	<p>Evaluation Program Manager Julie Field reported the following:</p> <ul style="list-style-type: none"> ➤ The School Readiness Evaluation Plan was approved. ➤ A plan to get immunization data on children utilizing the Healthy Kids, Healthy Future insurance product continues to be discussed. 	
9b. Financial Planning Committee	<p>Financial Planning Committee member Ernie Brown reported the following:</p> <ul style="list-style-type: none"> ➤ There was not a quorum at the last meeting. ➤ The committee discussed its fiscal calendar and timeline and reviewed the annual audit and fiscal accountability report. ➤ Upcoming work for the committee includes review and approval of the 10-year financial plan supporting the strategic plan. 	
10. Membership Report	<p>Michele reported that the seats for the Adult and Aging Commission, Mental Health Board, and Alcohol and Drug Advisory Board are vacant. An appointment from the Alcohol and Drug Advisory Board is expected soon.</p>	
11. Future agenda topics	<p>None.</p>	
12. Announcements	<p>Gloria Torres reported that she attended the Native American Health Fair last month and distributed 150 Children's Celebration flyers. The health fair was a well-attended event offering a variety of resources to the community, including health screenings, nutrition information, and proper car seat installation education.</p>	
13. Public comments	<p>Ashley Rosales from the Dairy Council of California shared that the council is working with a new group, the Community Nutrition Action Committee. This group includes dieticians who could be helpful to First 5 Sacramento's work. Erin suggested that dieticians would be great to recruit for future Bright Futures events.</p>	
14. Adjournment	<p>The meeting adjourned at 3:30 PM.</p>	<p>Next Meeting: November 14, 2008.</p>