

Approved 12/08/2006

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE
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MINUTES: October 13, 2006

Attending Members: Al Blum, Ernie Brown, Terry Jones (Vice Chair), Theresa Roberts, Amy Lin Tan, Tosca Toussaint, Betsy Uda, Kathleen West

Absent Members: Jude Antonyappan (excused), Effie Hubbard Ruggles (excused), Matt Mengelkoch (excused)

Staff: Michele Watts

Commission Staff: Lin Batten, Felicia Billoups, Doreen Diehl, Linda Fong-Somera, Carmen Garcia

Guests: Connie Chan Robison, Center for Collaborative Planning

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Vice Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	The Vice Chair noted that all relevant business would be addressed under other agenda items. Therefore, no additional report was made.	
3. Minutes of September 8, 2006	The Minutes of September 8, 2006 were approved as written.	M/S Al Blum/ Ernie Brown to approve the Minutes of September 8, 2006 as written. Approved.
4. Commission Report	Commission Executive Director Lin Batten reported the following: - The 2006 Children's Celebration was a success, with nearly 6,000 attendees, 1,100 school readiness book bags (English and Spanish) distributed, healthy food choices, and an expanded resource expo. Erin Blount, Commission Media Officer, Debra Payne, Commission Program Planner, the Lundquist Company, and other Commission staff and volunteers contributed to making the 2006 Celebration the best one yet. - At its October 2, 2006 meeting, the Commission (a) reviewed an approved its annual report and audit and (b) approved funding for Loma Linda Medical Center to do training on Baby Friendly hospital practices promoting breastfeeding. - At its November 6, 2006 meeting, the Commission will consider (a) a recommendation from the Evaluation Committee that Walter R. McDonald and Associates be awarded the new evaluation contract; (b) acceptance of a grant from Sierra Health Foundation for fluoridation; (c) acceptance of funding from First 5 California for health insurance premiums; (d) a report on the progress of the Comprehensive Approaches to Raising Educational Standards (CARES) program for early care and education providers; and (e) a few contract amendments. Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/index.html	
5. Commission Staff Reports		
5a. Children's Health Initiatives	Lin reported the following: - There will be a "thank you" celebration at Sierra Health Foundation to highlight the new insurance product and the achievements of the Regional Children's Health Project the evening of October 30, 2006. Advisory Committee members will receive invitations.	
5b. Community Building Initiative	CBI Program Planner Linda Fong-Somera reported the following: - There will be a grantee workshop on Collaborative Leadership and Community Engagement on October 28, 2006, hosted by CBI consultant Center for Collaborative Planning (CCP). Advisory Committee members are welcome to attend. - There are many CBI grantees events taking place this fall. Advisory Committee members are encouraged to attend some of these events. - Round 2 of the Children's Action Grants is underway. The application has been released and there will be a Mandatory Application Workshop on October 30, 2006. Applications are due December 15, 2006. - The next mini grant deadline will be in February 2007. - To promote the availability of CBI funds, a PSA has been produce and will be shown in local movie theaters in November.	

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	Contact Linda for details regarding CBI events: (916) 876-7386 / fongli@saccounty.net .	
5c.. School Readiness	<p>School Readiness Program Planner Doreen Diehl reported the following:</p> <ul style="list-style-type: none"> - The First 5 California School Readiness Programs funding RFF has been released. - The School Readiness Advisory Committee is responding to a request from the Evaluation Committee to develop recommendation regarding School Readiness Evaluation Redesign. 	
6. Work Group Updates		
6a. Evaluation Committee	<p>Evaluation Committee member Al Blum reported that the committee discussed indicators for Breastfeeding Support Services at its last meeting.</p> <p>Comments: The findings of the 2005 Assessment of School Readiness Programs were discussed, specifically the low performance on the Cognitive and General Knowledge Dimension of the Modified Desired Results Developmental Profile. Given the large investment First 5 has made in school readiness, it is important to determine the reason for this finding. There is debate regarding whether cognitive skills and academics are over- or under- emphasized in Sacramento County.</p>	
6b. Financial Planning Committee	Financial Planning Committee member Ernie Brown reported that the committee reviewed the annual report and audit. Due to the accrual of \$3.5 million in interest, the committee will be considering options for use of this surplus. The committee will also review the 10 Year Financial Plan.	
6c. Fluoridation Work Group	<p>Fluoridation Work Group member Terry Jones reported the following:</p> <ul style="list-style-type: none"> - RFAs will be released in November for additional projects. - A letter has been sent to Sacramento Water District regarding the Commission's desire to see Zone 41 fluoridated. - Sierra Health Foundation has awarded a \$250,000 grant to Sacramento Suburban Water District to partially cover cost increases for a current fluoridation project. 	
7. Membership Report	<p>Michele reported that there are three interviews scheduled for October 27, 2006 and four members are scheduled to "term off" December 31, 2006.</p> <p>Comments: The Advisory Committee would like to consider a change to its term limits policy to prevent the loss of members with valuable experience. Michele will include this topic on the November agenda.</p>	
8. Advisory Committee Proposal and Application Review Process Update	<ul style="list-style-type: none"> - Review panel training will occur the week of October 16th. - Review panels will convene November 8-9, 2006. - The outcome of the review panels, including scores, strengths, and weaknesses will be forwarded to committee staff for internal review. - Funding recommendations will be made to the Commission in January 2007. 	
9. Work Plan 2007	The Advisory Committee discussed activities for 2007. There will definitely be a "de-briefing" of the RFP process, once the Commission makes funding decisions. Additional possibilities for 2007 include: (a) focus on best, proven, and promising practices; (b) presentation about the Disability Advisory Committee's work regarding children 0-5; (c) presentations from members in their areas of expertise; (d) the process for communicating with the Commission and its subcommittees regarding best practices; and (e) clarifying the committee's advisory role to the Commission. Michele will present a draft work plan with action steps and timeline for activities related to these topics at the next meeting.	
10. Future Agenda Topics & Announcements/ Comments	Announcement: The November meeting will occur a week later than usual. The meeting will be November 17 th .	
11. Adjournment	The meeting adjourned at 3:55 PM.	Next Meeting: November 17, 2006, 2:30 PM – 4 PM.