

Approved 10/13/2006

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE
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MINUTES: September 8, 2006

Attending Members: Al Blum, Ernie Brown, Effie Hubbard-Ruggles, Terry Jones (Vice Chair), Theresa Roberts, Betsy Uda, Kathleen West

Absent Members: Jude Antonyappan (excused), Matt Mengelkoch (excused), Amy Lin Tan (excused), Tosca Toussaint (excused)

Staff: Michele Watts

Commission Staff: Lin Batten, Felicia Billoups, Doreen Diehl, Linda Fong-Somera, Carmen Garcia

Guests: Faye Kennedy, Center for Collaborative Planning

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Vice Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	The Vice Chair noted that all relevant business would be addressed under other agenda items. Therefore, no additional report was made.	
3. Minutes of June 9, 2006	The Minutes of June 9, 2006 were approved as written.	M/S Effie Hubbard-Ruggles/Ernie Brown to approve the Minutes of June 9, 2006 as written. Approved.
4. Minutes of July 28, 2006 Retreat	The Minutes of the July 28, 2006 Retreat were approved as written.	M/S Al Blum/Betsy Uda to approve the Minutes of the July 28, 2006 Retreat as written. Approved. Abstention: Kathleen West
5. Commission Report	Commission Executive Director Lin Batten reported the following: <ul style="list-style-type: none">- The RFP for Effective Parenting and Quality Early Care and Education and the RFA for Breastfeeding Support Services have been released. Proposals and applications are due October 2, 2006. Letters of Intent for the RFP have been received as follows: 5 Quality Early Care and Education and 19 Effective Parenting. Three Letters of Intent were received for the RFA.- The RFA for consultant services for the Community Connectedness Initiative has been released as well and 5 Letters of Intent have been received.- Two proposals have been received in response to the Evaluation Consultant RFQ. Current consultant Harder and Co. is one of them.- The next Commission meeting is Monday, September 11, 2006. Agenda items include: (1) recommendation to amend the operation plan for CBI, primarily to release more funds before the initiative ends in June 2007; (2) report on the findings of the Early Care and Education Workforce Study, which is available on the Commission website.- Margaret Mysicka has joined the Commission staff. She will manage the fiscal/contracts staff.- The Commission has secured a grant of \$380,000 from First 5 California for enrolling children into the new Healthy Kids Healthy Futures insurance product.- The Commission's website is new and improved. There is now a Parent Resource Page that contains a lot of useful information.- Fluoridation contractor Sacramento Suburban Water District held a community education fair. The purpose of the fair was to inform residents of the benefits of their newly fluoridated community drinking water.- CBI Program Planner Linda Fong-Somera participated in an interview on Access Sacramento about the initiative, along with a Children's Action Grantee.- The Commission will host its first Unity Breakfast on September 13, 2006 with representatives of the faith community. Future meetings will be dedicated to Latino and African American community representatives. The meetings will occur quarterly, and will focus on building and strengthening connections between First 5 and the community.	

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	<p>- AB 172 (Chan) has been signed by the Governor. This legislation expands access to preschool, with \$50 million dedicated to services and \$50 million dedicated to facilities. It will be implemented by the California Department of Education.</p> <p>Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/index.html</p>	
6. Commission Staff Reports		
6a. Children's Health Initiatives	<p>Lin reported the following:</p> <ul style="list-style-type: none"> - There will be a press conference at a local preschool on September 28, 2006 to announce the availability of the Healthy Kids Healthy Futures insurance product. - There will be a celebration and fundraising event at Sierra Health Foundation to highlight the new insurance product and the achievements of the Regional Children's Health Project this fall. Funds raised will go to funding premiums for children 6-18 years old. 	
6b. Community Building Initiative	<p>CBI Program Planner Linda Fong-Somera reported the following:</p> <ul style="list-style-type: none"> - Eight mini grants will be recommended for funding at the September Commission meeting. - The latest edition of the CBI Newsletter was distributed to members. Grantee activities are highlighted on page 2/ - The latest edition of the Center for Collaborative Planning's (CCP) newsletter Connecting Point was distributed as well. All of the Children's Action Grantees are highlighted in this issue. - CCP will host a CBI workshop on collaborative leadership on October 28, 2006. - A roundtable discussion of CBI and social capital will be broadcast of Access Sacramento's "Live Wire!" program. <p>Lin commented that CBI is taking hold in Sacramento. She would like to begin to highlight this unique initiative, including holding a workshop at the next First 5 California Statewide Conference.</p>	
6c. Children's Celebration 2006	<p>The Children's Celebration will be held Saturday, October 7, 2006, 10 am – 4 pm at Fairy Tale Town. There will be free activities and food for children 0-5 and their families, as well as a resource expo and age appropriate school readiness book bags for English and Spanish speakers. Transit passes are available for agencies that work with families that do not have other transportation. Advisory Committee members are encouraged to volunteer.</p>	
6d. School Readiness	<p>School Readiness Program Planner Doreen Diehl reported the following:</p> <ul style="list-style-type: none"> - The School Readiness Advisory Committee has been working in subcommittees on identifying local best practices and partners. The next task of this committee will be to make recommendations to the Evaluation Committee regarding the School Readiness redesign. The committee will also work on communication and media and the development of a school readiness speakers bureau. - The First 5 California RFF for the renewal of funding for school readiness programs should be released soon. 	
7. Work Group Updates		
7a. Evaluation Committee	No report.	
7b. Financial Planning Committee	No report.	
7c. Fluoridation Work Group	Fluoridation Work Group member Terry Jones reported that West Sacramento City Council agreed to support fluoridation of its drinking water.	
8. Membership Report	Michele reported that there are three applications for membership on file. These applicants will be interviewed and any resulting nominations will be presented to the Commission for approval. Terry Jones, Theresa Roberts, and Betsy Uda agreed to serve on the interview panel.	
9. Retreat Follow Up	<p><u>a. Staff Report on Communicating the Review Process to Stakeholders</u></p> <p>Michele reported that at the Mandatory Conferences for the RFP and RFA, participants received verbal and written explanation of the stages of the review process. This addresses concerns of the Advisory Committee regarding the misperception that the committee is responsible for the entire review and the final recommendations to the Commission, which is not the case. Michele will continue to convey accurate information regarding the review process during the training of reviewers and elsewhere.</p> <p><u>b. Staff Report on Roberts Rules of Order & Parliamentary Procedure</u></p> <p>Michele reported that she did not find any instances where a Chair has the prerogative or privilege to not allow for a vote on a motion. It was</p>	

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	<p>noted that there are a few special cases when the Chair can act to end frivolous debate or restore order. In response to inquiries from members, Michele clarified the primary role of the Chair is to facilitate discussion, rather than to offer opinions in debate. Michele also reported that a board leadership training is being developed at CSPC.</p> <p><u>c. Evaluation/Survey Results</u> Michele distributed a handout with the results of the retreat evaluation. The results indicate that overall, members found the retreat to be enjoyable and worthwhile.</p>	
10. October – December 2006 Activities	<p>The Advisory Committee needs to complete the following activities over the next three months:</p> <ul style="list-style-type: none"> - Develop a work plan for 2007. - Participate in the proposal and application review process. - Elect officers for 2007. 	
11. Future Agenda Topics & Announcements/ Comments	None.	
12. Adjournment	The meeting adjourned at 4:00 PM.	Next Meeting: October 13, 2006, 2:30 PM – 4 PM.