

Approved 9/12/2008

**FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE**

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**MINUTES: August 8, 2008**

**Attending Members:** Ernie Brown, Jillian Faucett, Effie Hubbard Ruggles, Terry Jones (Chair), Matt Mengelkoch, Alondra Thompson, Betsy Uda, Kathleen West

**Absent Members:** Maisha Dottery, Rod Howze, Amy Lin Tan (excused), Gloria Torres (excused)

**Staff:** Michele Watts

**Commission Staff:** Lin Batten, Julie Beyers, Kim Dahl, Doreen Diehl, Julie Field, Carmen Garcia-Gomez, Verronda Moore, Debra Payne, Cathy Spivey

**Guests:** Kim Bushard (Sacramento County Children’s Coalition), Ashley Rosales (Dairy Council of California)

Issues	Discussion	Actions/Recommendations
<b>1. Call to Order. Welcome &amp; Introductions.</b>	The Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
<b>2. Chair’s Report</b>	The Chair announced the “One Night One World” event celebrating the opening of the Olympic Games and the diversity of Sacramento County, to be held August 8 <sup>th</sup> at Cal Expo.	
<b>3. Minutes of May 9, 2008</b>	The minutes of May 9, 2008 were approved as written.	<b>M/S</b> Ernie Brown/Effie Hubbard Ruggles to approve the minutes as written. <b>Approved.</b>
<b>4. Notes of June 13, 2008</b>	Members reviewed the notes of June 13, 2008. As there was not a quorum present at that meeting, the notes are not official committee records and do not require approval. No corrections were made.	
<b>5. Special Election: Vice Chair for remainder of 2008</b>	The Chair opened the floor for nominations for Vice Chair for the remainder of 2008. Ernie Brown nominated himself and other members expressed their support. No other names were put forward and the Chair closed the nominations.	Ernie Brown elected Vice Chair for the remainder of 2008.
<b>6. First 5 California Statewide Conference: Report from Betsy Uda</b>	Betsy reported that the conference was great. The various displays that county commissions created were interesting. One interesting workshop included discussion of changes to a WIC program that sought to better meet clients’ needs by offering healthy food options better suited to families from different cultures.	
<b>7. Community Assessment Survey Report Presentation</b>	Michele shared the final Community Assessment Survey Report with members. She highlighted the large number of people who conducted interviews and the many sites they went to, thanking everyone for their efforts. She reviewed the content of the report and asked if there were any questions. No one had questions at that time.	
<b>8. Members’ Expertise Project</b>	Michele announced that in order to complete the Member Expertise Inventory Project, members will be paired and will interview each other. The pairs are: Matt and Effie; Alondra and Jillian; Terry and Kathleen; and Betsy and Ernie. Michele will talk to the absent members and assign them with partners as well. Members are asked to complete their interviews by the next meeting (September 12).	
<b>9. Commission Report</b>	<p>Commission Executive Director Lin Batten reported the following:</p> <ul style="list-style-type: none"> <li>➢ Senator Cox’s bill seeking to seize First 5 funds to support other state programs is highly unlikely to move out of committee. However, it is important to watch for future efforts of this sort and to continue to promote all of the great work being done with Proposition 10 funds.</li> <li>➢ The state budget crisis has had a major negative impact on county health and human services. There may be a role for First 5 in minimizing this impact.</li> </ul> <p>Additional details on many of the items listed above, including Commission agenda and meeting materials are available here: <a href="http://sackids.saccounty.net/meetings/commission-meeting/index.html">http://sackids.saccounty.net/meetings/commission-meeting/index.html</a> .</p>	
<b>10. Strategic Planning Process Update</b>	Terry reviewed the agenda from the August 4, 2008 daylong Commission retreat, which launched the Strategic Planning Process. The Commission reviewed its vision, mission, principles, goals, and current funding priorities. Current trends in child health and well-being were reviewed, and Michele took questions from the Commission on the Community Assessment Survey. Ernie added that the Commission seems to want to continue to fund its current strategies, for the most part, in the next cycle. Program Planner Verronda	

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	Moore noted that the Commission agreed to move from a three-year to a five-year planning cycle. She shared the schedule of upcoming work group meetings, which are open to the public. The work group members are Commissioners Cindy Weideman (Work Group Chair), Penni Clark, Marilyn Ratkay, and Jason Sample, and Advisory Committee members Terry Jones and Ernie Brown.	
<b>11. Commission Staff Reports</b>		
<b>11a. Children's Health Initiatives</b>	<p>Program Planner Debra Payne reported the following:</p> <ul style="list-style-type: none"> <li>➤ Cover the Kids' outreach and enrollment efforts are going well.</li> <li>➤ Morse Community Park, recipient of a tot lots grant, will have a grand opening on August 16, 2008.</li> <li>➤ The Children's Celebration will be held October 11, 2008 at Fairytale Town. Flyers in English and Spanish are available and RT will again provide free passes. Members interested in volunteering prior to the event, or at the event, should contact Debra.</li> <li>➤ The contract with San Juan Water Wholesaler to conduct a fluoridation feasibility study is being developed.</li> </ul> <p>Program Specialist Cathy Spivey reported the following:</p> <ul style="list-style-type: none"> <li>➤ The July Bright Futures event was held at the Rancho Cordova Neighborhood Community Center. Attendance was less than anticipated due to high temperatures that day. VSP did vision screenings and three children received free glasses as a result.</li> <li>➤ The next Bright Futures event will be October 18, 2008, in collaboration with the 7<sup>th</sup> Annual North Highlands Jubilee; partnering with this successful event will likely increase attendance.</li> <li>➤ There will be a Bright Futures event in January in collaboration with the Boys and Girls Club.</li> </ul>	
<b>11b. Community Building Initiative</b>	<p>Program Planner Julie Beyers reported the following:</p> <ul style="list-style-type: none"> <li>➤ The latest round of mini grant applications has been received and will be reviewed later this month. Recommendations for funding will be presented to the Commission in October. The next mini grant deadline is November 7, 2008.</li> <li>➤ The Commission approved the recommendations of the CBI Work Group regarding the larger grants. Up to \$30,000 will be available per group. Requirements include having completed a successful mini grant in the past. These grants will be called "Phase II Grants."</li> </ul>	
<b>11c. School Readiness</b>	<p>Program Planner Doreen Diehl reported the following:</p> <ul style="list-style-type: none"> <li>➤ Contracts for the districts continuing school readiness programs in Cycle 2 have been signed. New districts to be added in Cycle 2 are getting up-to-speed on designing programs.</li> <li>➤ Staff is working on updating the Implementation Framework for school readiness to reflect changes in Cycle 2.</li> <li>➤ The School Readiness Advisory Committee has been dissolved.</li> <li>➤ Additional staff are being hired by SCOE for the Preschool Bridging Model.</li> </ul>	
<b>12. Work Group Reports</b>		
<b>12a. Evaluation Committee</b>	<p>Evaluation Committee member Terry Jones reported the following:</p> <ul style="list-style-type: none"> <li>➤ The first round of parent interviews for the longitudinal study has been completed.</li> <li>➤ The 2008 Evaluation Plan was approved.</li> <li>➤ At the August meeting, the committee will review the Cycle 2 School Readiness Evaluation Plan.</li> </ul>	
<b>12b. Financial Planning Committee</b>	<p>Financial Planning Committee member Ernie Brown reported the following:</p> <ul style="list-style-type: none"> <li>➤ Year-end financial reports were reviewed.</li> <li>➤ Reporting models/formats were presented by staff and committee members indicated their preferences for future reports.</li> </ul>	
<b>13. Membership Report</b>	Michele reported that the seats for the Adult and Aging Commission and the Mental Health Board are still vacant. An application has been received for a community seat and volunteers are needed to serve on the interview panel. Effie, Betsy and Ernie volunteered to serve.	
<b>14. Future agenda topics</b>	None.	
<b>15. Announcements</b>	None.	
<b>16. Public comments</b>	<ul style="list-style-type: none"> <li>➤ Ashley Rosales from the Dairy Council of California introduced herself and expressed her willingness to work with First 5 Sacramento on its efforts to improve nutrition.</li> <li>➤ Kim Bushard, Sacramento County Children's Coalition, introduced herself. Later this month, the Coalition plans to appoint Kim to fill the Advisory Committee seat vacated by Matt Mengelkoch.</li> </ul>	
<b>17. Adjournment</b>	The meeting adjourned at 3:55 PM.	Next Meeting: September 12, 2008.

