

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE
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NOTES: August 10, 2007

Attending Members: Ernie Brown, Rod Howze, Terry Jones (Chair), Matt Mengelkoch, Amy Lin Tan, Alondra Thompson

Absent Members: Jillian Faucett (excused), Effie Hubbard Ruggles (excused), Tosca Toussaint (Vice Chair), Betsy Uda, Manuel Valencia (excused), Kathleen West (excused)

Staff: Alan Lange, Michele Watts

Commission Staff: Lin Batten, Julie Beyers, Carmen Garcia, Cathy Spivey

Guests: None.

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	<p>The Chair reported the following:</p> <ul style="list-style-type: none"> ➤ Committee member Kathleen West made the Advisory Committee report to the Commission on August 6, 2007. Thank you to Kathleen. The Commission appreciates hearing from members at their monthly meeting. ➤ Committee member Alondra Thompson did a great job emceeding the CBI Showcase in June. The showcase was a wonderful event. ➤ Panels have been formed to review applications for the Commission's Improve Nutrition funding. The review will take place August 15, 2007. <p>Other announcements and comments:</p> <ul style="list-style-type: none"> ➤ Michele passed around an invitation to attend a CBI event called the 2007 Bike Rodeo in the Tahoe and Colonial Park communities on September 9, 2007. ➤ Alondra commented that she enjoys serving on the Advisory Committee because of the focus on prevention, rather than intervention/ treatment, as is often the case in social services. 	
3. Minutes of June 8, 2007	Due to no quorum, the June minutes were not considered for approval.	
4. Update on Debriefing CBI Process	Michele reported that she is still conducting interviews with CBI reviewers and Commission staff. Therefore, the CBI Review Process Report will not be presented until the September meeting.	
5. Discussion of Advisory Committee Priorities within Current Strategic Plan	To orient the committee to this agenda item, Terry reviewed the Advisory Committee Work Plan Goal 5 (Participate with the development, review, and revision of the Commission's Strategic Plan and Result Area Implementation Plan), Objective 5A (Participate in development of goals, results, and priority result areas), Action Step 4 (Examine Goals, Results, and Priority Result Areas discussed in the Strategic Plan and determine which goals are the top priorities for the Advisory Committee). He emphasized that the committee should consider setting top priorities on which it can contribute to the Commission's efforts in this Strategic Plan. Specifically, education and outreach around some of the Commission's initiative could make a solid contribution to current work. A speakers' bureau or forums might be good ways to do education and outreach. Members present did not offer any additional comment on this topic. Additional discussion will occur at a future meeting.	
6. October 2007 Retreat Planning	<p>Michele asked members for input regarding the retreat. Members replied with the following:</p> <ul style="list-style-type: none"> ➤ The musical team-building activity at the last retreat was fun. ➤ The committee could focus on its 2008 work plan and planning for its role in the next strategic planning cycle. ➤ Consider inviting Commissioner(s) to the retreat, such as the Commission Chair and/or the Chairs of the Evaluation and Financial Planning Committees. ➤ A half-day retreat on any Friday in October, preferably in the morning rather than the afternoon, would work for most members. 	

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7. Commission Report	<p>Executive Director Lin Batten reported the following:</p> <ul style="list-style-type: none"> ➤ New local items have been added to the Kit for New Parents. ➤ The funding request for the 2008 Children's Report Card has been approved. ➤ At the state level, a work group has been meeting for several months to address the needs of the smallest counties. In the past, First 5 California has augmented the allocations for small counties to ensure a minimal level of service. This augmentation will not continue and, therefore, a new mechanism for supporting small counties is needed. It is likely that the solution will involve contributions from both First 5 California and the local commissions. A decision on this issue will be made later this year. ➤ Cathy Spivey is a new Program Specialist for the Commission. She will work on health, school readiness and the Touchpoints component of effective parenting. ➤ Flyers in multiple languages are available for the Children's Celebration. Advisory Committee members are encouraged to help spread the word about this annual event. <p>Additional details on the items listed above, including Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/commission-meeting/index.html .</p>	
8. Commission Staff Reports		
8a. Children's Health Initiatives	Lin reported that HealthNet and several other groups have signed on as sponsors for the Children's Celebration.	
8b. Community Building Initiative	<p>CBI Program Planner Julie Beyers reported the following:</p> <ul style="list-style-type: none"> ➤ Activity plans and contracts are being developed for the latest round of mini grantees. ➤ More formal action plans and contracts are being developed for the latest round of Children's Action grantees. ➤ Advisory Committee members are encouraged to attend CBI events. Michele will send members an e-mail with details on how to join the CBI e-mail list. 	
8c. School Readiness	<p>School Readiness Program Planner Carmen Garcia reported the following:</p> <ul style="list-style-type: none"> ➤ Planning efforts for the Cycle 2 application are underway. Wednesday, August 15, 2007 is the first of several meetings to develop the plan. The application is due to First 5 California in January 2008. ➤ The Leading Ladies for School Readiness education and outreach program is a success. ➤ School Readiness brochures for parents and for child care providers are available. An order form is available for any members who have sites to distribute the brochures. 	
9. Work Group Reports		
9a. Evaluation Committee	<p>As the Advisory Committee representative to the Evaluation Committee, Terry reported the following activities:</p> <ul style="list-style-type: none"> ➤ Evaluation design was approved. ➤ Consent form for participation in the parent survey was approved. ➤ Evaluation plans for the new contracts are being developed by WRMA and Commission staff. ➤ New database, Persimmony, is now in use. 	
9b. Financial Planning Committee	<p>Advisory Committee representative Ernie Brown reported the following activities:</p> <ul style="list-style-type: none"> ➤ Different scenarios for the 10 Year Financial Plan were presented and discussed. ➤ Because Sacramento appears to have a large reserve (on paper) compared to other counties, Commission staff will review how other counties are reporting their reserves to bring our county into alignment. ➤ A twenty-year sustainability plan was presented and discussed. ➤ Commission staff will explore other sources of revenue and report back to the committee. ➤ Options to address the fact that grantees regularly do not spend all their contracted dollars will be explored at a future meeting. 	
9c. Fluoridation Work Group	As a member of the Fluoridation Work Group, Terry reported that Zone 41, a water district serving many children, has been approved for funding. The district is using an alternate method of fluoridation than previously funded districts.	
10. Membership Report	Michele reported that vacancies remain the same as the last report: Adult and Aging Commission, Mental Health Board, and six additional community seats are available.	
11. Future agenda topics	None.	

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12. Announcements	None.	
13. Public comments	None.	
14. Adjournment	The meeting adjourned at 4:05 PM.	Next Meeting: September 14, 2007, 2:30 PM – 4 PM.