

Approved 9/08/2006

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE
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MINUTES: June 9, 2006

Attending Members: Jude Antonyappan (Chair), Al Blum, Ernie Brown, Terry Jones (Vice Chair), Matt Mengelkoch, Suzanne Skrabo, Tosca Toussaint, Kathleen West

Absent Members: Effie Hubbard Ruggles (excused), Theresa Roberts (excused), Amy Lin Tan (excused), Betsy Uda (excused)

Staff: Alan Lange, Michele Watts

Commission Staff: Lin Batten, Felicia Billoups, Doreen Diehl, Linda Fong-Somera, Carmen Garcia

Guests: Heather Hutcheson, Center for Collaborative Planning

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	The Chair reported the following: <ul style="list-style-type: none">➤ The Advisory Committee Retreat will be held Friday, July 28, 2006, 9 AM – 3 PM, at Sierra Health Foundation. Vice Chair Terry Jones made the Advisory Committee Report to the Commission on June 5, 2006.	
3. Commission Report	Commission Executive Director Lin Batten reported that the Commission staff is settling into the new Gateway Oaks office. The remainder of the Commission business will be addressed under the Implementation Framework agenda item. Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/index.html	
4. Implementation Framework Presentation	Commission staff presented the Implementation/Operational Plan Framework, outlining the Result Areas and Initiatives, funding allocations, and specific strategies to be funding in 2007-2010. This information is available on the Commission website http://sackids.saccounty.net/about-us/strategic-planning/index.html and from Michele.	
5. Statewide Conference Comments	Advisory Committee member Tosca Toussaint and staff Michele Watts attended the conference, along with Commission staff. Tosca commented that the conference was very well-done, with informative and motivational work shops and key note speeches. Michele added that a great deal of printed material was provided; she will compile a binder for members' to review at her office downtown. It was requested that the binder be shared at the retreat. In addition, Commission staff will also compile a binder of conference materials, which will be available for review at the Commission office.	
6. Commission Staff Reports		
6a. Children's Health Initiatives	Lin Batten reported that the Healthy Kids Healthy Future insurance product is still on track to begin enrolling children in July. The media launch is planned for September.	
6b. Community Building Initiative	CBI Program Planner Linda Fong-Somera and Center for Collaborative Planning Program Coordinator Heather Hutcheson reported the following: <ul style="list-style-type: none">➤ The first mini grant application for Galt was funded in the last round.➤ There will be a Children's Action Grantee Gathering on Friday, June 23, 2006, 4:30 PM – 7 PM. New CAG recipients will have an opportunity to meet one another, share their experiences, and network. Advisory Committee members are invited to attend.➤ There are two upcoming CBI Trainings: Event Planning on June 17, 2006 and Marketing and Outreach on July 15, 2006. The July training will include representatives from local media outlets. Advisory Committee members are invited to attend. To RSVP, contact Heather at CCP: 498-8306 or heather@connectccp.org. There are many CBI grantee events this summer. Michele will begin to share the calendar of events at the next Advisory Committee meeting so that interested members can attend some of the activities.	
6c. School Readiness Initiative	School Readiness Coordinator Doreen Diehl reported that the School Readiness Advisory Committee is forming Result Area Work Groups to identify evidence-based strategies and practices in the four areas of school readiness defined by First 5 California.	

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Motion to Extend the meeting by 10 minutes:	The Chair called for a motion to extend the meeting by 10 minutes, until 4:10 PM, to allow enough time to cover the remaining agenda items.	M/S Tosca Toussaint/Terry Jones to extend the meeting 10 minutes. Approved.
7. Work Group Updates		
7a. Evaluation Committee	Michele reported that Evaluation Committee is continuing to identify the indicators for the result areas that will be funded in the next strategic plan cycle (FY 2007/08 -2009/10). At the May meeting, indicators for the Effective Parenting Initiative, Community Connectedness Initiative, Health Access Initiative, School Readiness Initiative, and Nutrition were selected. At the June meeting, Early Care and Education and additional School Readiness Initiative indicators will be selected.	
7b. Financial Planning Committee	Financial Planning Committee member Ernie Brown reported that the committee has not met. Lin Batten added that the committee will not meet until additional staff is hired.	
7c. Fluoridation Work Group	Fluoridation Work Group member Terry Jones reported that the work group has not had a need to meet since the last report.	
8. Membership Report	Michele reported that there are currently eight vacancies on the committee: one seat for a representative of the Alcohol & Drug Advisory Board and seven community representative seats. The community representative seats are for individuals with experience, knowledge or expertise in a wide range of fields related to children 0-5 and their families. Several people have recently inquired about membership and have received the application. No applications have been submitted yet.	
9. Retreat Agenda	Michele and Jude will work together to finalize the retreat agenda and share it with members.	
10. Minutes of May 12, 2006	The Minutes of May 12, 2006 were approved as written.	M/S Al Blum/Ernie Brown to approve the Minutes of May 12, 2006 as written. Approved.
11. Future Agenda Topics & Announcements/ Comments	Lin Batten announced that Program Planner Louise Castellan has retired after many years of service. She will definitely be missed.	
12. Adjournment	The meeting adjourned at 4:10 PM.	Next Meeting: RETREAT, July 28, 2006, 9-3, Sierra Health Foundation.