

MINUTES: May 11, 2007

Attending Members: Ernie Brown, Rod Howze, Jillian Faucett, Effie Hubbard Ruggles, Matt Mengelkoch, Alondra Thompson, Tosca Toussaint (Vice Chair), Kathleen West, Betsy Uda, Manuel Valencia

Absent Members: Amy Lin Tan, Terry Jones (Chair)

Staff: Alan Lange

Commission Staff: Julie Beyers, Felicia Billoups, Doreen Diehl, Julie Field, Carmen Garcia, Debra Payne

Guests: Carolyn Rich Curtis

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Vice Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	Bylaws will be presented to the Commission for approval at the June meeting. The Advisory Committee's RFP/RFA report will be included in a larger report to the Commission regarding the overall proposal process. The First 5 Statewide Conference is scheduled for the end of May. Tocsa and staff will attend, along with Commission staff.	
3. Minutes of April 13, 2007	The minutes of April 13, 2007 were approved as written.	M/S Betty Uda/Effie Ruggles to approve the Minutes of April 13, 2007 as written. Approved.
4. Advisory Committee role re Best Practices: Background and Work Plan Action Steps	Advisory Committee's work plan has included language regarding ensuring the use of best practices in Commission funded programs since its inception, however, the Advisory Committee has historically been challenged in establishing an affective role. Additionally, the Commission has been very active in incorporating and requiring best practices through policies and research conducted by its own staff. Staff provided examples of how the Advisory Committee could contribute to the best practices discussion and members discussed strategies. Doreen distributed a sheet on the definitions of Scientifically Based Practices, Evidence-Based Practices, and Promising Practices; a listing of result areas and the types of services that would be considered for funding within each; and a resource chart for evidence based programs. Members found the handouts to be very informative. Two leading suggestions were identified: 1) have members compile best practice models through their own experiences or the experiences of their colleagues, and submit the list to Commission staff for consideration; 2) have Commission staff present the best practice models that are being considered for inclusion in future RFP/RFAs to the Advisory Committee prior to the release of the RFP. By consensus, members agreed that the two aforementioned strategies would be good starting points to become further engaged and improve contribution to the best practices discussion.	Commission staff will investigate the possibility of incorporating a presentation of best practices to the Advisory Committee into the next RFP/RFA cycle. The Advisory Committee work plan will be updated to reflect the two discussed strategies.
5. Commission Report	<ul style="list-style-type: none"> -Get on the Bus Tour of Community Building Initiative funded programs was successful. Participants expressed an interest in organizing another tour: Commission staff is considering the possibility. -Carla Dartis has been announced as the newest First 5 California Commissioner. -Claire Frye was announced as a new staff person. She will be filling Julie Byers former position. -SB 893, a bill to eliminate First 5 Commissions and utilize all funding for health care failed. -Sacramento Observer will be hosting a Leading Ladies for School Readiness Luncheon. It is hoped that the Leading Ladies will act as a speakers bureau. -An interfaith seminar on effective parenting and nutrition will be taking place later in May. -The Touch Points program trained 20 individuals (including teachers, day care providers, nurses, etc.) -The Commission is participating in a mental health strategic planning effort in which the social and 	

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	<p>emotional health of 0-5 year old population (amongst others) will be examined. It will be an 18 month process.</p> <ul style="list-style-type: none"> -The First 5 Sacramento Commission brochure won first place in the recent Cappi awards. -Through AB 172, the Dept. of Education announced grants for full day preschool and family literacy programs. 3 programs funded by First 5 have been preliminarily awarded. -The Sacramento Commission will be leading four workshops at the Statewide Conference. -A CBI Action Grant was terminated for lack of performance. -The Commission approved the Nutrition Summit recommendations, and an RFA will be released in June, which will call for tot lots (indoor and outdoor – outdoor must be accompanied by a community garden or butterfly garden); education for pre-school/day care providers on nutrition; farmers markets (possibly mobile) at pre-schools; and kits for small gardens to be built at pre-schools. -Commission approved additional funding for Cover the Kids. -The contract for staffing for the Advisory Committee is being held up due to 71-J issues (which requires justification be made to explain why services need to be contracted out instead of provided by the County). 	
<p>6. Commission Staff Reports</p>	<p><u>Community Building Initiative:</u> The CBI showcase is taking place on June 8. Invitations were distributed. 18 applications were received for the latest round of Action Grants. 32 applications were received for mini grants, and 2 for focus grants. Next round of grants will be released in fall.</p> <p><u>School Readiness:</u> Program operates on a state match and state has announced that funding isn't available to expand programs. Programs currently funded will not be impacted.</p> <p>Program is conducting needs assessments within communities as well as some asset mapping. Partners are being asked to justify how they are utilizing best practices.</p> <p>Additional schools and districts will be brought on in the 2008-2012 cycle. Commission will also be working to improve existing sites. Commission is trying to put into place a single countywide plan so that expectations and accountability is as common as possible across providers.</p>	
<p>7. Work Group Reports</p>	<p><u>Evaluation:</u> The evaluation plan for 2007-2010 is going forward to the Commission for approval.</p> <p><u>Financial Planning:</u> Next meeting will be in May.</p> <p><u>Fluoridation:</u> A community meeting was held for the Cal-Am Water District, but nobody attended, implying that there is not community opposition.</p>	
<p>8. Membership Report</p>	<p>The Mental Health Board and Adult and Aging Commission still have vacancies. Staff will be attending future meetings of these groups to discuss the Advisory Committee. There are 6 additional vacancies. Members were asked to forward names of any potential candidates to staff.</p> <p>An updated roster was distributed.</p>	
<p>9. Future agenda topics</p>	<p>The perinatal health issues presentation will take place in June. There may also be additional conversation on the work plan.</p>	
<p>10. Announcements</p>	<p>The DVD in the updated Kit for New Parents is now available in Spanish and several Asian languages. Hmong and Slavic are not yet available: the DVDs are released according to statewide demographics, not County level.</p>	
<p>11. Public comments</p>	<p>Carolyn Rich Curtis from the Healthy Marriage Project spoke about the program. The ultimate goal is promoting healthy families. The Health Marriage Project has a collection of best practices for healthy parental and family relationships. She would like to see First 5 incorporate a relationship element into its scope when determining what and how to fund programs.</p>	
<p>14. Adjournment</p>	<p>The meeting adjourned at 3:47 PM.</p>	<p>Next Meeting: June 8, 2007, 2:30 PM – 4 PM.</p>