

Approved 4/13/2007

FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE
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MINUTES: March 9, 2007

Attending Members: Ernie Brown, Jillian Faucett, Effie Hubbard Ruggles, Terry Jones (Chair), Matt Mengelkoch, Alondra Thompson, Tosca Toussaint (Vice Chair), Betsy Uda, Manuel Valencia, Kathleen West

Absent Members: Rod Howze (excused), Amy Lin Tan

Staff: Michele Watts

Commission Staff: Lin Batten, Felicia Billoups, Linda Fong-Somera, Carmen Garcia

Guests: None

Issues	Discussion	Actions/Recommendations
1. Call to Order. Welcome & Introductions.	The Chair called the meeting to order at 2:35 PM. Self-introductions were made.	
2. Chair's Report	The Chair asked for members to volunteer to make the monthly Advisory Committee report to the Commission. Michele circulated a sign-up sheet to recruit volunteers.	
3. Minutes of January 12, 2007 & Notes of February 9, 2007	The minutes of January 12, 2007 were approved as written. The notes of February 9, 2007 were reviewed for accuracy but formal approval was not necessary because there was not a quorum at that meeting.	M/S Betsy Uda/Matt Mengelkoch to approve the Minutes of January 12, 2007 as written. Approved.
4. Presentation of Bylaws Amendments	Michele reviewed the content of the Bylaws Amendments. The amendments (1) increase the term limit from two two-year terms to three two-year terms and (2) specify that after a two-year waiting period, a member who has reached the designated term limit may seek membership again. The Bylaws Amendments will be voted upon at the April meeting.	
5. Progress Report on Debriefing RFP/A Process	Michele reported that a meeting of reviewers who participated in the Advisory Committee stage of the review process, including several committee members, will be held on March 30, 2007. The strengths and weaknesses of the review process will be discussed. Advisory Committee members with any suggestions for the reviewers meeting (questions to ask, areas to focus on) should contact Michele. In addition to the feedback from reviewers, the final report on the RFP/A process will include staff recommendations about some of the technical, staff-driven components of the review. The final report will be presented at the April meeting.	
6. Member Presentation: Dental Health	Dental Health representative Terry Jones, DDS presented a PowerPoint on the importance of early dental care and proper practices at home, as well as the negative consequences of no or inadequate care. Copies of Terry's presentation will be distributed at the next meeting and will also be available from Michele upon request.	
7. Commission Report	Commission Executive Director Lin Batten reported the following: - The Commission has approved a policy to address capital cost overruns on fluoridation projects. The new policy will allow for additional funds to be allocated to fluoridation projects to cover capital costs beyond the initial allocation, as long as funds are available within the total allocation for fluoridation, and with approval of the Commission. - The Commission approved funding for the latest rounds of the Community Building Initiative mini grants and Children's Action Grants. Funding for a consultant for the CBI Celebration was also approved. - First 5 Sacramento will be presenting four workshops at the First 5 California Statewide Conference at the end of May. The workshop topics will be CBI, fluoridation efforts, the Preschool Bridging Model and Baby Friendly Hospitals (promoting practices that support breastfeeding). Two Advisory Committee representatives are invited to attend the conference as well. In the past, this has typically included a staff person and a member. - An evaluation manager has been hired and will begin work on March 19, 2007. - Contract Analyst Julie Beyers has been promoted to Program Planner for CBI. Julie will be the second planner for this initiative, along with Linda Fong-Somera.	

Issues	Discussion	Actions/Recommendations
	Additional detail on the items listed above, including Commission agenda and meeting materials are available here: http://sackids.saccounty.net/meetings/index.html	
8. Commission Staff Reports		
8a. Children's Health Initiatives	Lin reported that the Commission will host a Nutrition Summit on March 15, 2007. Advisory Committee member Effie Hubbard Ruggles agreed to report on the Summit at the next meeting.	
8b. Community Building Initiative	CBI Program Planner Linda Fong-Somera reported the following: <ul style="list-style-type: none"> - Over the course of the initiative, over 90 mini grants and ten Children's Action Grants have been awarded; over \$1 million has been awarded. - The final rounds of CBI grants are approaching. The last round of Children's Action Grant applications are due April 27, 2007 at 1 PM. The last round of Mini Grant applications are due May 2, 2007 at 5 PM. - There will be a "CBI Bus Tour" on April 20, 2007. The tour will visit CBI grantee projects throughout Sacramento. Advisory Committee members are encouraged to attend. Disability Advisory Commission representative Kathleen West inquired about the accessibility of the bus and Linda will check on this. - The annual CBI Celebration and Conference will focus on grantee stories. It will also serve as a Call to Action for community building efforts. - The CBI grantee advisory group has created a grantee handbook to assist future projects. 	
8c. School Readiness	School Readiness Program Planner Carmen Garcia reported the following: <ul style="list-style-type: none"> - A fact sheet describing the Preschool Bridging Model has been created. Copies were distributed to members. - The School Readiness Advisory Committee will have a retreat to discuss its current roles and responsibilities and to determine how it can best contribute to the countywide school readiness planning process that will take place this year. 	
9. Work Group Updates		
9a. Evaluation Committee	Evaluation Committee member Terry Jones reported the following: <ul style="list-style-type: none"> - A presentation on the Medical Home result area was made at the last meeting. Copies of this report were distributed to Advisory Committee members. - Demonstrations of data collection systems for the next funding cycle occurred recently. The Evaluation Committee will be making a decision on which system to recommend for the Commission's approval at a meeting later this month. 	
9b. Financial Planning Committee	Financial Planning Committee member Ernie Brown reported that the committee has not met since his last report.	
9c. Fluoridation Work Group	Fluoridation Work Group member Terry Jones reported that the committee has not met since his last report.	
10. Membership Report	Michele reported the following: <ul style="list-style-type: none"> - The Mental Health Board and the Adult and Aging Commission seats remain vacant. - There are six seats available for community representatives. 	
11. Future Agenda Topics	No topics were suggested.	
12. Announcements/Comments	No additional announcements or comments were made.	
13. Adjournment	The meeting adjourned at 4 PM.	Next Meeting: April 13, 2007, 2:30 PM – 4 PM.