

**FIRST FIVE SACRAMENTO COMMISSION ADVISORY COMMITTEE**  
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**NOTES: February 9, 2007**

**Attending Members:** Effie Hubbard Ruggles, Terry Jones (Chair), Matt Mengelkoch, Alondra Thompson, Betsy Uda  
**Absent Members:** Ernie Brown (excused), Jillian Faucett (excused), Rod Howze (excused), Amy Lin Tan (excused), Alondra Thompson (excused), Tosca Toussaint (Vice Chair), Manuel Valencia (excused), Kathleen West (excused)  
**Staff:** Alan Lange, Michele Watts  
**Commission Staff:** Lin Batten, Felicia Billoups, Doreen Diehl, Linda Fong-Somera, Carmen Garcia  
**Guests:** None

Issues	Discussion	Actions/Recommendations
<b>1. Call to Order. Welcome &amp; Introductions.</b>	The Chair called the meeting to order at 2:40 PM. Self-introductions were made.  <b>Due to the lack of a quorum, no official actions were taken by the Advisory Committee at this meeting.</b>	
<b>2. Chair's Report</b>	The Chair shared that this year's national "Smile for Kids Day" was an outstanding success in Sacramento: On February 3, 2007, over 500 kids were treated by 105 Sacramento District Dental Society dentists. Over \$270,000 worth of dental care was delivered on the 3 <sup>rd</sup> and additional children were assigned to receive needed treatment by volunteer dentists throughout the community. In addition, Cover the Kids representatives were present at the event and assisted over 33 families.	
<b>3. Minutes of January 12, 2007</b>	Tabled until March 9, 2007.	<b>No Action</b>
<b>4. Commission Report</b>	Commission Executive Director Lin Batten reported the following: <ul style="list-style-type: none"> <li>- The Commission did not meet in February.</li> <li>- Contract negotiations are underway for the new result areas and initiatives, as well as the new evaluation contact with WRMA.</li> <li>- The Commission staff will be debriefing the full RFP/A process this spring. Advisory Committee staff will also participate. Input will be sought from all the stakeholders involved.</li> </ul> <p>Additional detail on the items listed above, including Commission agenda and meeting materials are available here:  <a href="http://sackids.saccounty.net/meetings/index.html">http://sackids.saccounty.net/meetings/index.html</a></p>	
<b>5. Commission Staff Reports</b>		
5a. Children's Health Initiatives	Lin reported the following: <ul style="list-style-type: none"> <li>- Enrollment in the Healthy Kids Healthy Future insurance product continues.</li> </ul>	
5b. Community Building Initiative	CBI Program Planner Linda Fong-Somera reported the following: <ul style="list-style-type: none"> <li>- The second round of Children's Action Grant applications have been reviewed. The applications are currently in the staff interview phase. Funding recommendations will be made to the Commission in March. There will be one more round of Children's Action Grants funded prior to the end of CBI in June.</li> <li>- Nineteen mini grant applications were received earlier in the week and will be reviewed next week. Mini grant funding recommendations will also be made to the Commission in March. There will be one more round of mini grants funded prior to the end of CBI in June.</li> </ul> <p>Contact Linda for details regarding CBI events: (916) 876-7386 / <a href="mailto:fongli@saccounty.net">fongli@saccounty.net</a> .</p>	
5c. School Readiness	School Readiness Program Planner Carmen Garcia reported the following: <ul style="list-style-type: none"> <li>- First 5 Sacramento will develop a countywide school readiness plan in 2007.</li> <li>- The School Readiness Advisory Committee will be having a retreat this spring.</li> <li>- The Preschool Bridging Model Pilot Project was launched in January. This project operates in Elk Grove and brings credentialed teachers into centers and family child care homes to provide instruction, mentoring, and site improvements to participants.</li> </ul>	

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	- Sacramento's Local Childcare and Development Planning Council has posted its childcare plan to its website for public comment.	
<b>6. Work Group Updates</b>		
6a. Evaluation Committee	<p>Evaluation Committee member Terry Jones (Chair) reported the following:</p> <ul style="list-style-type: none"> <li>- The committee is continuing the challenging task of identifying indicators that will be used to measure the impact of programs and services funded under the FY 2007-2010 strategic plan. Data collection and data quality issues are being included in this discussion.</li> <li>- An Evaluation Manager position will be added to the Commission staff.</li> <li>- An Alternate member is still needed for this committee. Everyone is encouraged to consider this position.</li> </ul>	
6b. Financial Planning Committee	Financial Planning Committee alternate member Matt Mengelkoch reported that the committee has not met since in quite some time, but that the next meeting is expected to be held in March 2007.	
6c. Fluoridation Work Group	Fluoridation Work Group member Terry Jones reported that the committee has not met since his last report.	
<b>7. Membership Report</b>	Michele reported that the committee currently has 12 members, out of a possible membership of 20. There are two MAB vacancies (Adult and Aging Commission and Mental Health Board) and six community seats to be filled.	
<b>8. Presentation of Bylaws Amendments</b>	It was noted that further clarification is needed in Article II, Section 3 (Terms). Specifically, language should be amended to clarify that the terms of Member Advisory Board (MAB) representatives on the Advisory Committee are not determined by their MAB terms.	The Bylaws amendments will need to be presented again in March.
<b>9. Plan for Debriefing RFP Process</b>	<p>Michele announced the plan for debriefing the RFP process:</p> <ul style="list-style-type: none"> <li>- The review panelists will meet and discuss the positive and negative aspects of the Advisory Committee stage of the review process.</li> <li>- Michele and Alan will meet to discuss the process as well.</li> <li>- The Advisory Committee as a whole will also be asked to offer any input they have.</li> <li>- Michele will send everyone the Advisory Committee Report and the Advisory Committee Staff Report from the last RFP debriefing.</li> </ul>	
<b>10. Future Agenda Topics</b>	The 2007 Calendar of Monthly Meeting Activities was distributed and reviewed. This calendar should help keep the committee on track throughout the year.	
<b>11. Announcements/ Comments</b>	Lin announced that the Annual First 5 California Statewide Conference will be held in Orange County at the end of May. Two Advisory Committee representatives are invited to attend. In the past, this has typically included a staff person and a member.	
<b>12. Adjournment</b>	The meeting adjourned at 3:30 PM.	<b>Next Meeting: March 9, 2007, 2:30 PM – 4 PM.</b>