

HIV Health Services Planning Council
QUALITY ADVISORY COMMITTEE
Meeting Notes 04.01.08

Members Present: Paula Gammell, Steve Purcell, Gary Parent, Camille McSeveney

Members Absent: Dave Casey, Ronnie Castillo

Members Absent, Notified Staff:

Guests: Laise Moran-Jacobson

Staff & Advisory Present: Jon Benorden

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. Welcome/ Introductions / Announcements / Public Comments			
2. Agenda	Agenda		M/S (Camille/Paula) to approve agenda; approved.
3. Meeting Notes	Meeting Notes 03.04.08		M/S (Paula/Steve) to approve minutes; approved.
4. Postcard Survey Update		The # of postcards was upped a little to be more efficient with the printing costs. And the postcards will have the return address be CSPC's.	
5. Service Standards SSC 01, SSC 03, SSC 05, SSC 08		Staff reported that all the changes necessary to the Service Standards were made. Very few additions were needed, but will be reviewed by Adrienne first before. Do we need to add anything to the Service Standards that involves Quality Management? Have the executive committee review this thought as well as the four service standards. If there are any suggestions, have it sent back to QAC. If not, have them forwarded to the Council for approval.	Staff will have Exec look at the service standards and also have Adrienne review them.
6. Updates on Performance Indicators from HRSA		Paula will bring the first group of Performance Indicators from HRSA that she has worked on to the next meeting. QAC will review them with changes suggested by Paula. Paula stated that Adrienne's input is needed and is waiting for that. QAC's goal is to move forward with these to Exec. Jon will work with the National Quality Center and will share any news/updates regarding the future Performance Indicators being released.	Staff will ask for a memo from Adrienne.
7. Adjourn			Next meeting: May 6 th , 2008