

HIV Health Services Planning Council
EXECUTIVE COMMITTEE
 Meeting Notes – February 14th, 2008

Members Present: Bill Puryear, Gary Parent, Peter Feeley, Dave Casey, Adrienne Rogers, Michael Ungeheuer

Members Absent: Craig Spatola

Members Absent, Notified Staff:

Staff & Advisory: Jon Benorden

AGENDA ITEM	DOCUMENT	DISCUSSION	ACTION/TASK
1. Introductions/ Announcements/ Public Comment			
2. Adopt Agenda	Agenda	Lily should be Lili.	M/S (Michael/Bill) to approve agenda with changes; approved.
3. Approve Minutes	Minutes 01.10.08	Michael should be under "Members Absent, Notified Staff"	M/S (Dave/Michael) to approve minutes with changes; approved.
4. Comprehensive Plan Input Survey	Comprehensive Plan Input Survey	Lili Joy, who has been contracted to work on the Comprehensive Plan, discussed the Comprehensive Plan Input and the survey that was sent out to the council. The components of the Comprehensive Plan that are going to be reviewed are. <ol style="list-style-type: none"> 1. Where are we now? 2. Where do we go? 3. How do we get there? 4. How do we monitor our goals? Lili went over the Input Survey and asked that everyone write down their individual thoughts on paper, but we would talk about it as a group and Lili would take notes on the consensus. The Council will receive a summary of the surveys (along with the Provider's caucus surveys) when it is completed.	
5. FA Report	December 2007	Expenditures should be at 83%. <u>Sacramento County</u> is at 75.56% (Missing Hospice Billings for Dec. 2007 from AHA) <u>Alpine/El Dorado Counties</u> are at 59.75% (Missing Dec. 2007 invoices) <u>Placer County</u> is at 60.78% (Missing Dec. 2007 invoices) Formula money has all been spent. Board of Supervisors approved the Board Letter. Adrienne as the 3-year contracts already with the providers...and we are in year one already. Agencies will get 85% of their funds, and after the allocations are done, they will get the rest. Adrienne announced that she should receive our award notice very soon.	M/S (Michael/Dave) to adopt the monthly report as presented with discussion; approved.
6. Committee Reports	2008 Training Calendar	<u>Administrative Assessment Committee</u> : Jon and Craig met to discuss the upcoming 4 th Quarter Monitoring Tool and have schedule a site visit with the FA on April 11 th . <u>Affected Communities Committee</u> : Bill presented the group the 2008 Training Calendar. Suggestion was made to have the RW agencies do presentations through out the year so that the council is up to speed with what each of the agencies does. The KVIE phone bank was cancelled due to lack of participation. Bill will be attending the 3/11 AIDS Run/Walk Meeting since he is the chair of the Health Fair.	M/S (Michael/Dave) to adopt the training calendar; approved.

		<p><u>Governance Committee</u>: No report.</p> <p><u>Needs Assessment Committee</u>: Committee is still working on the logistics of using QDS to do our Needs Assessment.</p> <p><u>Priorities and Allocations Committee</u>: No report.</p> <p><u>Quality Advisory Committee</u>: Committee and Service Providers are reviewing the Service Standards for Case Management, Dental, Eligibility & Fees, and Child Care Services. And also working in the Client Survey Postcard logistics.</p>	
7. Set Planning Council Meeting Agenda for 02.27.08	Proposed agenda for 02.27.08		M/S (Bill/Dave) to approve agenda; approved.
8. Adjourn			Next meeting: February 14 th , 2008.