

**HIV Health Services Planning Council**  
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**Planning Council Minutes 05.28.08**

**Members Present:** Jim Austin, Trina Bloom, Dave Casey, Ronnie Castillo, Debra Drayton, Marva Fields, William Green III, Bob Kamrath, Jeff Koertzen, Hurley Meral, John Meral, Gary Myerscough, Kane Ortega, Gary Parent, Clarissa Poole-Sims, Adrienne Rogers, Craig Spatola, Michael Ungeheuer, Michael Zlata

**Members Absent:** Vivian Belmusto, Mahara Leong, Ricky Myers

**Members Excused:** Bill Puryear

**Notified Staff Prior to Absence:** Peter Feeley

**Guests:** Susan Farrington, Dr. David Asmuth

**Staff & Advisory Present:** Jon Benorden, Sara Fung, Paula Gammell, Kevin O'Keefe

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. a. Introductions/ Announcements/ Public Comment  b. Adopt Agenda  c. Approve Minutes	  Agenda  Meeting Notes 03.26.08	Introductions were made. There were two guests: Susan Farrington and Dr. Asmuth. Announcements: <ul style="list-style-type: none"> <li>• Sacramento Valley AIDS Run/Walk – September 21<sup>st</sup> – HHSPC has a team signed up, please see Jon or Paula if you are interested in joining the group or contributing to the team fund.</li> <li>• AB1234 Training: Please do the AB1234 training online, or see Jon about signing up for a 3 hour class. All copies of certificate need to be sent to Jon to have on record.</li> </ul> Clarissa wanted to have time to speak about some items from the Office Of AIDS. Adrienne will let her speak during the fiscal agent report.  Add Paula Gammell as “staff” that did attend.	          <b>M/S</b> (Kane/Craig) to adopt agenda as amended; approved.  <b>M/S</b> (Gary M./Craig) to approve minutes as amended; approved.
2. Member Training – UC Davis Research – Dr. David Asmuth		Dr. David Asmuth from UC Davis spoke on the latest research studies on HIV in three areas: <ul style="list-style-type: none"> <li>• Mechanism of the Disease               <ul style="list-style-type: none"> <li>○ Understanding why some people need a higher dosage then some. They are on the 3<sup>rd</sup> year of their grant (Center Grant).</li> <li>○ There is a more broad, educational/mentoring component which will bring new researchers into the field of HIV research.</li> <li>○ Goal is to establish a repository of 300-400 men/women, collecting</li> </ul> </li> </ul>	

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		<p>specimens from them every 6 months, and collect the clinical data. This will be used by researchers who can break down what they want from the database for their research needs.</p> <ul style="list-style-type: none"> <li>○ The Center Grant also looks into seeing if the immune system in the gut reacts differently amongst men and women amongst ethnic group. <ul style="list-style-type: none"> <li>▪ HIV thrives in the gut (below the stomach), particularly in the small and large intestine.</li> <li>▪ The immune system in the gut is different then in the rest of the body.</li> <li>▪ HIV likes areas in the body in which cells are being created constantly.</li> <li>▪ Vaccines are being created to see if there is a reaction in the gut.</li> </ul> </li> <li>● Medicines <ul style="list-style-type: none"> <li>○ If individuals are interested in participating in any of the studies – please contact Delandy or Lanelle at CARES.</li> <li>○ There are certain phases of a research study: <ul style="list-style-type: none"> <li>▪ Phase 1: “Safety Phase” 3-6 participants will be given a dose (just below the dose needed) then slowly build the dosage up. 1 dose is given to see if there is any reaction to it, then a month of doses is administered.</li> <li>▪ Phase 2: “Does It Work Phase” # of participants increases. And the amount of the dose is narrowed down.</li> <li>▪ Phase 3: “Pivotal Phase” The FDA will use this phase to approve the medication.</li> <li>▪ Phase 4: “Post Marketing” Questions about activity of the medication are asked. Then research is dedicated to a specific group. (For instance, will this work for men between the ages of 50 – 74.)</li> </ul> </li> <li>○ There are Exclusions/Inclusions for every study. It’s different for each group. The goal is to find a group of individuals who are more likely to respond to the treatment.</li> <li>○ Recently research drugs are: TMC 278, B1 (Variation of Nevirapine), Raltegravir (intergrase inhibitor), and Maraviroc (entry inhibitor)</li> </ul> </li> <li>● Vaccines <ul style="list-style-type: none"> <li>○ Vaccine studies are being administered on individuals whose t-cells have never gone below 200 and viral load is under 300.</li> </ul> </li> </ul>	
3. Fiscal Agent Report	Office of AIDS	Clarissa spoke about ADAP and how it is necessary to advocate for not cutting drugs	

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	<p>Documents on Names Based Reporting</p> <p>Year End Report</p>	<p>that are currently available on the formulary list. The medications that are to be taken off are still under review by the Medication Advisory Commission (which holds private meetings). Clarissa also provided information on the Name Based Reporting stats. Craig suggested calling our local congressional members and Office of AIDS, and praising/thanking them for what they have done to support ADAP and RW. Sharing your personal story is important too.</p> <p>Adrienne also presented the Year End Report – which was received a month early. See staff if you need a copy.</p>	<p><b>M/S</b> (Craig/Kane) to approve the year end report; approved.</p>
4. Member Removal Discussion	Member Removal Policy & Memo from Staff RE: Member Removal Policy	Staff discussed the Member Removal Policy and suggested that the Council make a motion that from the next meeting (July) forward to allow everyone to have a clean attendance record and to follow the Member Removal Policy thoroughly.	<p><b>M/S</b> (Craig/Clarissa) to adopt the motion; approved.</p> <p>(Yes = 9, No = 0, Abstained = 5, Didn't Vote = 4)</p>
5. Vice Chair Announcement	Vice Chair of Program Planning Description and Nomination Policy	The Vice Chair of Program Planning is open and nominations/election will occur during the June 25 <sup>th</sup> HIV Health Services Planning Council meeting. Discussion was had about the duties of the Vice Chair and the time that would be required.	
6. Committee and Work Group Quarterly Reports	Final Allocations for FY08	<p><b>AdAC</b> – May 30<sup>th</sup> will be the 4<sup>th</sup> Quarter Review with the Fiscal Agent. AdAC meets as needed on the 2<sup>nd</sup> Friday of the month at Breaking Barriers.</p> <p><b>ACC</b> – ACC is working on the logistics of a future RW Town Hall Meeting. Possibly doing a forum in El Dorado County to reach out to RW clients in outlying areas. There was a concern that was brought up regarding a HIV+ individual who was released from jail with no medication. ACC and CARES will collaborate on future Positive Advocates. ACC will have an outreach booth at both Pride (June 21<sup>st</sup>) and Juneteenth (June 21<sup>st</sup> &amp; 22<sup>nd</sup> – Gary, Hurley, and William will be at the booth). ACC meets on the 1<sup>st</sup> Monday of the month at 4:15 PM at CARES followed by Dinner with the Dietician.</p> <p><b>PAC</b> – Final allocations were distributed for approval from the Council. PAC meets on the 1<sup>st</sup> Wednesday of the month at 9 AM at CARES.</p> <p><b>GOV</b> –GOV meets as needed on the 2<sup>nd</sup> Monday of the month at CSPC.</p> <p><b>NAC</b> – Jim Austin has been able to get approval on allowing NAC to have survey's</p>	<p><b>M/S</b> (Craig/Michael U.) to approve Final Allocations for FY08; approved.</p>

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		<p>answered in the County Prison. Adrienne has approved NAC moving forward with the purchase of the QDS software (to implement future Needs Assessment Surveys). CSPC will purchase the equipment/software using their non-profit status to hopefully get a cheaper price. NAC meets on the 1<sup>st</sup> Wednesday of the month at 3 PM at Breaking Barriers.</p> <p><b>QAC</b> –Client Satisfaction Survey Postcards have been coming into CSPC’s office. Staff will have a report to QAC with the results. After approval, they will be forwarded to Council. QAC meets on the 1<sup>st</sup> Wednesday of the month at 1:30 PM at Breaking Barriers.</p>	
7. Adjourn		<p><b>Next Meeting: June 25<sup>th</sup>, 2008, 10:00AM-12:00PM, CARES, 1500 21<sup>st</sup> Street, Sacramento</b></p>	