

HIV Health Services Planning Council
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Planning Council Minutes 04.23.08

Members Present: Jim Austin, Vivian Belmusto, Trina Bloom, Dave Casey, Ronnie Castillo, Debra Drayton, Peter Feeley, Marva Fields, Bob Kamrath, Jeff Koertzen, John Meral, Ricky Myers, Gary Myerscough, Kane Ortega, Gary Parent, Clarissa Poole-Sims, Bill Puryear, Adrienne Rogers, Craig Spatola, Michael Zlata

Members Absent: Skip Anderson, William Green III, Hurley Meral

Members Excused:

Notified Staff Prior to Absence: Rhonda Carr, Mahara Leong, Michael Ungeheuer

Guests: Gary Cook and Naraynan Valappil, HRSA Representatives

Staff & Advisory Present: Jon Benorden, Sara Fung

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. a. Introductions/ Announcements/ Public Comment		<p>Introductions were made. There were two guests, Gary Cook and Naraynan Valappil, HRSA Representatives.</p> <p>Announcements:</p> <ul style="list-style-type: none"> • Kane Ortega is raising money for the March of Dimes for Babies, which will happen on Saturday, April 26th. If anyone is interested in helping, please see Kane. • There will be a HIV Medical Update at UC Davis Medical Center (4501 X Street) in the Cancer Center Auditorium, on Wednesday, May 7th from 7PM – 9PM. • MAAP will be having Ruben Gamundi, MD from Gilead Sciences speak about “Truvada and your HIV Treatment Goals” at 12PM on Wednesday, May 28th at 4241 Florid Road #52. • Dining Out For Life (fundraiser for CARES) will happen on Thursday, April 24th at various local restaurants in the area. Check out their website for restaurant locations • The Effort will be having their grand opening on April 30th (J St & 19th St) • Capital City AIDS Fund has two major events coming up: NorCal AIDS Bike Challenge and Sacramento Valley AIDS Walk/Run. See website for more information. 	
b. Adopt Agenda	Agenda	Staff requested to be added to the agenda, under Committee/Work Group Quarterly Reports as “Program Coordinator Update”	M/S (Kane/Bill) to adopt agenda as amended; approved.
c. Approve Minutes	Meeting Notes 03.26.08		M/S (Gary M./Kane) to approve minutes; approved.

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
2. Member Training – CARES EMR Presentation – Dr. Paolo Troia		Dr. Paolo Troia, from CARES, gave a presentation on the Electronic Medical Record system that was recently implemented at CARES. This is a program designed to capture everything that was done on paper, but now electronically. Electronic doesn't always mean paperless. Some items will still be done on paper. Existing records that are now on paper will be archived as a historical record. CARES clients will be able to get a copy of their medical information; they just need to request it through their physician. Portal access will be available in the future. Please see staff for a copy of the Power Point presentation.	
3. Fiscal Agent Report	Name-based HIV Cases Compared to Final Code-based Total Cumulative as of March 31, 2008 Report	<ul style="list-style-type: none"> • No report to be presented. FA was waiting for Part B award notification, which was just announced on Tuesday, April 22nd. FA was out of the office with the HRSA representatives doing a site visit in the Foothills. Adrienne announced that the Council would need to vote on the Final Allocations for FY08 during the PAC Committee report later in the meeting. Clarissa Poole-Sims had also reported that the Part B award notifications went out on Tuesday, April 22nd. She stated that there are two positions open at the Office of AIDS. As everyone may know, California is in a deficit and with that, the Office of AIDS will have a 6% cut in their budget. Some programs under the Office of AIDS might get a 10% cut based on that. • A question was brought up to the HRSA representatives about the policy on the 24-month lifetime cap on Housing using money from HRSA. Gary Cook clarified that this has been in effect since March 27th, 2008. Housing Assistance utilized by clients prior to this date will not count towards the 24-month lifetime cap. Clarissa will pass onto Planning Council staff the information about this to forward to the rest of the council. RALPH (a residential program) might be cut by the budget and potentially impacting services offered by local Ryan White providers. • Clarissa also handed out the latest report of "Name-based HIV Cases Compared to Final Code-based Total Cumulative as of March 31, 2008". Current name-based # is 26,880, and our goal by December 31st, 2008 is to be at 41,155 – which is about 65%. This will determine how the TGA will get money from HRSA. Clarissa asked that everyone encourage people to get their name in the system. There is going to be an education campaign to providers to make sure to get the names into the system by December 31st. 	Clarissa to pass onto Jon the information regarding the Housing 24-month cap.
4. Committee and Work Group Quarterly Reports		<p>AdAC – May 9th will be the 4th Quarter Review with the Fiscal Agent. AdAC meets as needed on the 2nd Friday of the month at Breaking Barriers.</p> <p>ACC – ACC is working on a future forum (possibly June) about Food Access to those</p>	

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
	<p data-bbox="373 201 562 310">Final Allocations for FY08</p> <p data-bbox="384 862 552 1045">Bylaw Cover Page, Brown Act Updates and AB1234 Info</p>	<p data-bbox="579 123 1692 191">living with HIV in the Sacramento area. ACC meets on the 1st Monday of the month at 4PM at CARES followed by Dinner with the Dietician.</p> <p data-bbox="579 201 1709 427">PAC – Final allocations were distributed for approval from the Council. PAC will go over new reallocations based on the Part B award that was announced. PAC meets on the 1st Wednesday of the month at 9AM at CARES. A brief explanation of how the allocations were determined was provided to Council members. A new service category was also added to the service priority list. Health Education/Risk Reduction is #13, due to Part A funding awarded to support PCRS efforts locally.</p> <p data-bbox="579 435 1486 464">GOV –GOV meets as needed on the 2nd Monday of the month at CSPC.</p> <p data-bbox="579 472 1705 695">NAC – NAC is preparing for the Needs Assessment Survey. A HOPWA representative wanted to add a few questions regarding Housing into the Survey, if possible. Jim Austin has been able to get approval on allowing NAC to have survey’s answered in the County Prison. And the group is moving forward with the purchase of the QDS software (to implement the Needs Assessment Survey). NAC meets on the 1st Wednesday of the month at 3PM at Breaking Barriers.</p> <p data-bbox="579 703 1682 854">QAC – Distribution of the Client Satisfaction Survey Postcards were done mid-April. Staff has received about 30 postcards so far. The cut off date will be Friday, May 9th. After that, staff will report to QAC with the results. QAC meets on the 1st Wednesday of the month at 1:30PM at Breaking Barriers.</p> <p data-bbox="579 862 1709 1045">Program Coordinator Report – Staff passed out the cover page for the bylaw section of the Procedure Manual. Also passed out the latest information about the Brown Act (updates and synopsis) and informed the group that they need to attend the AB1234 training on May 13th, or take the test via the internet (information is available on the yellow information packet).</p>	<p data-bbox="1726 201 1990 347">M/S (Craig/Kane) to approve Final Allocations for FY08; approved.</p>
5. Adjourn		<p data-bbox="1052 1057 1709 1127">Next Meeting: May 28th, 2008, 10:00AM-12:00PM, CARES, 1500 21st Street, Sacramento</p>	