

HIV Health Services Planning Council
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Planning Council Minutes 01.23.08

Members Present: Trina Bloom, Peter Feeley, William Green, Gary Myerscough, Kane Ortega, Gary Parent, Clarissa Poole-Sims, William Puryear, Adrienne Rogers, Michael Ungeheuer

Members Absent: Skip Anderson, Debra Drayton, Mahara Leong, Craig Spatola

Members Excused:

Notified Staff Prior to Absence: Vivian Belmusto, Rhonda Carr, Dave Casey, Ronnie Castillo, Marva Fields, Hurley Merial, John Merial, Ricky Myers

Guests: Jim Austin, Bob Kamrath, Michael Zlata

Staff & Advisory Present: Jon Benorden, Sara Fung

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. a. Introductions b. Adopt Agenda c. Approve Minutes	Agenda Meeting Notes 11.28.07	AGENDA: Membership with the CAEAR Coalition added to the agenda.	M/S (Kane/Bill) to adopt the revised agenda; approved. M/S (Gary M/Kane) to approve minutes; approved.
2. Member Training – Dr. Troia		Dr. Paolo Troia, Medical Director of CARES, gave a presentation on the new classes of HIV medication. He reviewed the lifecycle of HIV. And talked about the existing classes of drugs (Fusion Inhibitors, Reverse Transcriptase, and Protease Inhibitors) and the new classes of drugs (Intergrase Inhibitors, Co-Receptor Antagenists). In the pipeline is Maturation Inhibitors, which should be approved in 2009. Copies of the presentation are available from the council staff.	
3. Fiscal Agent Report	Monthly FA Report Quarterly Report	Adrienne Rogers went over the Fiscal Agent Report. Expenditures should be at 75%. <u>Sacramento County</u> is at 62% (No missing invoices.) <u>Alpine/El Dorado Counties</u> are at 60% (No missing invoices.) <u>Placer County</u> is at 61% (No missing invoices.) Yolo County contract was signed the previous week. President Bush signed the Consolidations Appropriations Bill this last week and it was the earliest he’s ever signed it during his term. There will be restoration of \$ to 9 TGA’s in the United States. Sacramento TGA will be getting an additional \$147,000 and it will be tracked separately. It could have been spent this year, but will be saved for the upcoming fiscal year. \$120,000 from the state will be spending the 1 st Quarter and it will also be tracked separately. FA is still waiting for approval of the Board Letter to the Board of Supervisors regarding the Reallocation Contracts. FA will be able to move money back and forth w/o 10% limit. Existing contracts will be extended to 7.31.08.	M/S (Bill/Gary M) to approve the monthly report; approved. M/S (Gary M/Peter) to approve the quarterly report; approved.

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		<p>On the Quarterly Report, fewer clients are noted this year since there has been a reduced # of support services (i.e. no food vouchers). There has been no significant change in transmission. Age is becoming significant since the aging population is experiencing a higher cost in care due to other non-hiv issues. Peter suggested that there be more education on MRSA and suggested that Dr. Troia do a presentation on it. Dr. Troia stated that he will be writing an article for the next CARES newsletter.</p>	
<p>4. Committee and Work Group Reports</p>	<p>Training Calendar</p>	<p>AdAC – Staff reported that AdAC will be meeting to discuss the 4th Quarter/Year End process.</p> <p>ACC – The monthly meeting time has been adjusted so the group could attend the Dinner With Dietician event. Meeting time is now 4:00 PM – 5:30 PM. First six months of the training calendar was reviewed. ACC will work on the rest of the year and bring it to Exec Committee for approval. ACC is looking for volunteers for the KVIE phone bank on March 8th from 11:15 AM to 4:00 PM.</p> <p>PAC – PAC worked on scenarios regarding the grant award. Also gave the FA approval for reallocating funds if the amount was +/- 5%. Adrienne and Kane both thanked the PAC for doing what they do and suggested that more people get involved with PAC. Clarissa asked a question of clarification of what “other critical needs” are.</p> <p>GOV – No report.</p> <p>NAC – Work plan was finalized. Paula reported on QDS. \$15,000 is needed for the full package. SPSS would be more efficient for the Council to use for analyzing the data. Adrienne needs to find out if the # is in the budget. Gary M. asked who will manage the program, FA Staff (County) will. Adrienne made the motion to suspend the bylaws to make an action item of getting approval from the council to purchase the QDS software. Adrienne then made a motion to purchase the QDS package once she has found where the money will come from and we have received our grant award.</p> <p>QAC – Work plan was finalized. Committee is beginning to work on the Client Survey Postcards.</p>	<p>M/S (Peter/Kane) to approve allocation scenario; approved.</p> <p>M/S (Adrienne/Kane) to suspend bylaws; approved.</p> <p>M/S (Adrienne/Kane) to purchase QDS package; approved.</p>
<p>5. Public Announcements</p>		<p>Gary announced that the BOS gave HHSPC approval to join the CAEAR Coalition. HHSPC will need to meet w/ Country Executive Office to work out advocacy plans and guidelines. Two of the BOS showed interested in donating \$ towards the membership. CSPC would hold the \$ received. Questions were brought up about what is the power of being a member of the CAEAR Coalition; who do we want to represent us; who drives the ‘ship’ and will it provide a prospective that metropolitan areas will not be aware of. William suggested making this discussion an agenda item in the future.</p>	
<p>6. Adjourn</p>		<p style="text-align: center;">Next Meeting: February 27th, 2008, 10:00AM-12:00PM, CARES, 1500 21st Street, Sacramento</p>	