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SACRAMENTO REGIONAL EMERGENCY FOOD AND SHELTER BOARD

Jurisdictions 0824-00; 0938-00; 0816-00; 0670-00; 0650-00

Date: Tuesday, August 25, 2009

Time: 9:00 a.m. – 10:00 p.m.

Location: The Salvation Army, 2550 Alhambra Blvd., Sacramento

Members Present:	Representing:
Nancy Vickers, Chair	American Red Cross
Lou Weintraub	The Jewish Federation
Yasmin Hichborn	El Dorado County
Verna Catalfano	The Salvation Army, Sacramento
Csilla Csiszar	Placer County
Cindy Sherwood-Green	SETA
Beth White	Catholic Charities
Jeff Johnson	Love, Inc.
Ligaya Hattari	CIMC
Members Excused	Representing:
Suzanne Hammer	Sacramento Co. Dept. of Human Assistance
Donna Mobley	United Way
Maryfrances Collins	Yolo County
Staff Present:	Representing:
Alan Lange	Community Services Planning Council
Others Present	Representing
Marshall Graves	Sacramento Food Bank and Family Services
Robert Sanger	Folsom Cordova Community Partnership
Susan Solomon	WEAVE
Mark Orth	SAEHC
Nilda Valmores	My Sister's House
Cherie Lalanne	Powerhouse Ministries
Lisa Newman	Powerhouse Ministries

Advocate for homeless in attendance? Yes No

Thanks to The Salvation Army for the use of the meeting room and refreshments.

Agenda Item	Discussion	Action
Call to Order and Introductions	The meeting was called to order at 9:03a.m. Self-introductions were made. Quorum was established.	No action.
Approval of Minutes	A correction was made to the minutes: SETA committed \$1.0 million to the Homeless Prevention and Rapid Re-Housing Program (HPRP). May 26, 2009 minutes were moved and approved with correction.	It was moved (Weintraub), seconded (Sherwood-Green) to APPROVE the May 26, 2009 minutes with amendment.
Transition of Staff and Introduction	Alan Lange was introduced as the staff person for the Board in Melissa's absence. Nisha Kapadia is also assisting with the program. Both can be contacted via the Community Services Planning Council. Contact information was provided: Alan: 916-447-7063 x360, alange@communitycouncil.org Nisha: 916-447-7063 x348, nkapadia@communitycouncil.org	No Action.
Introduction of New Board Member	Csilla Csiszar of the Placer County Adult System of Care was introduced as the newest Board member. She is replacing Cyndy Bigbee.	
EFSP American Reinvestment and Recovery Act Update	Agencies reported that they have been able to quickly spend the funding. Agencies should have received the first half of the their funding and should be receiving second payments soon. Questioned what reporting forms should be used – many members reported they were using the Phase 27 forms but updating the titles. Forms should be available on the Emergency Food and Shelter Program website (http://www.efsp.unitedway.org/) in the LB and LRO section.	
Alpine County ARRA Allocations	Only one agency applied for Alpine County ARRA funds: Women's Space Unlimited. The Board approved the application via electronic voting, but the vote was affirmed at the meeting, as well. The agency will receive \$5,488.	Moved (Sherwood-Green), seconded (White) to APPROVE Alpine County ARRA Allocation to Women's Space Unlimited; approved.
EFSP Phase 26 Final Reporting Update: Powerhouse Ministries	Powerhouse Ministries reported that their final report has been submitted for Phase 26. It was noted that if the National office does not approve the plan, the agency could be deemed ineligible for future rounds. Noted that the agency will not receive second payment for Phase 27 until the report is approved.	Staff will follow up with the national office to inquire about timeframe for report approval.
Phase 27 Monitoring Visits	All members have been assigned a provider agency for a site visit. September 10 was announced as the date by which all visits should be completed. The reports do not need to be submitted to staff until the November meeting, unless something particularly urgent is found.	>Staff will send a memo reminding Board members of due dates and the monitoring form. >Members will

Agenda Item	Discussion	Action
		bring reports to November meeting for discussion (unless more urgent findings are discovered).
Update on Local Board Report	Agency reports are coming in to the office and being evaluated for completeness and accuracy. The Final Board Report will not be available for review until the next EFSP Board meeting.	
Phase 28 RFP Announcement	<p>The announcement has not yet been published. If a revised scoring tool is desired, it should be approved prior to releasing the RFP. The allocation committee will have a special meeting on October 27 at 9am to update the scoring tool. Anyone wishing to comment can submit suggestions to staff prior to October 27.</p> <p>The announcement can be placed in the paper, but it will need to be a save the date, informing people when the RFP will be available and how to acquire a copy.</p>	<p>>Staff will email a copy of the current scoring tool for review and revision.</p> <p>>Allocation Committee will update scoring tool on October 27.</p> <p>>RFP announcement will be prepared to indicate when and where RFP will be available.</p>
Phase 27 Transfer of Funds Requests	<p>The several transfer of funds requests were approved by member through electronic/telephone voting. Approved transfers include:</p> <ul style="list-style-type: none"> • South County Services: Change in units to be provided (1500 food closet; 21-36 for Rent/Mortgage Asst; 45-90 utilites) • What Would Jesus Do?: Reduce Shelter Vouchers by \$3990. Increase Food Closet by \$3990. • Center for Violence Free Relationships: Reduce \$1000 from utilities, \$1500 from food closet, \$1500 from shelter vouchers; Increase mass feeding by \$4000. • Folsom Cordova Community Partnership: Reduce \$5 from Food Closet; Increase Utility Assistance by \$5. Change units provided in Food Closet from 500 to 333. • Folsom Cordova Community Partnership: Decrease Utility Assistance by \$21,300. Increase Food Closet by \$6,950; Shelter Vouchers by \$900; Rent Assistance by \$13,450. • Powerhouse Ministries: Decrease Food Closet by \$2000; Shelter Vouchers by \$1000. Increase Rental Assistance by \$600; Utility Assistance by \$2400. • United Outreach of El Dorado County: Decrease Mass Shelter and Mass Meals by \$25,000. Increase Housing Asst by \$19,000; Food Vouchers by \$6000. 	

