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## SACRAMENTO REGIONAL EMERGENCY FOOD AND SHELTER BOARD

Jurisdictions 0824-00; 0938-00; 0816-00; 0670-00; 0650-00

Date: Tuesday, February 24, 2009

Time: 9:00 – 10:30 a.m.

Location: The Salvation Army, 2550 Alhambra Blvd., Sacramento

<b>Members Present:</b>	<b>Representing:</b>
Nancy Vickers, Chair	American Red Cross
Lou Weintraub	The Jewish Federation
Yasmin Hichborn	El Dorado County
Verna Catalano	The Salvation Army, Sacramento
Suzanne Hammer	Sacramento Co. Dept. of Human Assistance
Cindy Sherwood-Green	SETA
Maryfrances Collins	Yolo County
(Cleta LaBrie for) Ligaya Hattari	CIMC
Donna Mobley	United Way
<b>Members Excused</b>	<b>Representing:</b>
Cyndy Bigbee	Placer Co. Adult System of Care
Jeff Johnson	Love, Inc.
Beth White	Catholic Charities
<b>Staff Present:</b>	<b>Representing:</b>
Melissa Ortiz-Gray	Sacramento Hunger Coalition, CSPC
<b>Others Present</b>	<b>Representing</b>
Nilda Valmores	My Sister's House
Susan Solomon	WEAVE
Susan Simon	STEAC
Mark Orth	SAEHC
Marie Jachino	Elk Grove Food Bank
Elizabeth Hudson	TSA
Darrell Sarmento	Acres of Hope
David Loya	The Lazarus Project

Advocate for homeless in attendance? Yes      No

Thanks to The Salvation Army for the use of the meeting room and refreshments.

Agenda Item	Discussion	Action
Call to Order and Introductions	The meeting was called to order at 9:10 a.m. Self-introductions were made. Quorum was established.	<b>No action.</b>
Approval of Minutes	November 25, 2008 minutes were moved and approved as presented.	It was moved (Lou Weintraub), seconded (Donna Mobley), <b>APPROVED THE MINUTES Of November 25, 2008.</b>
EFSP Phase 26 Final Reporting Update • Local Board Report Summary	Local Board report summary was presented to members.  Melissa reported that there was at least one agency from each county that had not yet submitted their final reports for Phase 26. Urgency comes in that agencies will not receive Phase 27 funding until they are cleared by the National Office. Each agency cannot be cleared until final reporting paperwork is submitted, reviewed and forwarded along to the National Office. Final reports can only be submitted to the National Office if every agency in each county has submitted paperwork.	<b>No Action.</b>
Phase 26 Request to transfer funds	Elk Grove Food Bank requested to transfer \$650 from food vouchers category and \$550 from shelter vouchers category to the mass meals category.  Yolo Family Resource Center requested to transfer \$1392.91 from the utility assistance category to the rent and mortgage category.  Both agencies submitted requests after the spending deadline had past. Elk Grove Food Bank was a first time LRO and was not aware of the transferring request process. Yolo Family Resource Center was a second time LRO and also was not aware of the processes. Both agencies were referred by staff to closely review the EFSP contract where the guidelines for transferring funds are stated.	It was moved (Verna Catalfano) and seconded (Cindy Sherwood-Green). <b>Request to transfer funds were APPROVED.</b>
EFSP Phase 27 Funding Recommendation	Allocations Committee met briefly and the regular quarterly meeting reconvened.  Funding recommendations set by the Allocations Committee for Phase 27 were submitted to the DLB for approval.	It was moved (Cindy Sherwood-Green) & seconded (Yasmin Hichborn). <b>Funding recommendations APPROVED as presented.</b>

Agenda Item	Discussion	Action
State Set-Aside Update	Melissa gave an update regarding the State Set-Aside process for Phase 27 for Alpine County. The DLB had not been notified by Catholic Charities of California as to when to submit a letter request for Alpine County. Meanwhile, staff did confirm with Catholic Charities that a notification had not been sent out and is preparing a letter to be submitted to the State Set-Aside Committee as soon as possible.	<b>No Action.</b>
Additional funding from Stimulus Package	Staff has been in contact with the National Office regarding counties within the DLB's jurisdiction receiving additional funding from the National Stimulus Package. The only confirmation at this point is that there is additional funding going towards EFSP from the stimulus, and that the DLB will have to go through an RFP process. However, at this time it is not know which counties will receive funding, how much, or when the process will begin. Staff will continue to communicate with the National Office and will contact the DLB when notification is received.	<b>No Action.</b>
EHAP Update	There was not an EHAP update.	<b>No Action.</b>
Next Meeting	The next meeting will be held on Tuesday, May 26, 2009.	<b>No Action.</b>
Adjournment	Meeting adjourned 10:016AM	<b>It was moved (Cindy Sherwood-Green), Seconded (Yasmin Hichborn). Approved.</b>