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**SACRAMENTO REGIONAL EMERGENCY FOOD AND SHELTER BOARD**

Jurisdictions 0824-00; 0938-00; 0816-00; 0670-00

Minutes: Tuesday, November 29, 2005  
 Location: The Salvation Army, 2550 Alhambra Blvd., Sacramento

<b>Members Present:</b>	<b>Representing:</b>
Lou Weintraub	The Jewish Federation
Nancy Vickers	American Red Cross
Cindy Sherwood-Green	SETA
Marci Smith	United Way CCR
Mickey Richie	Placer County DHHS
Verna Catalano	The Salvation Army, Sacramento and Roseville
Jeff Johnson	Love, Inc.
John Schifferns	California Indian Manpower Consortium
<b>Members Excused</b>	<b>Representing:</b>
Cathy Bishop	Washoe Tribal TANF
Richard Small	River City Community Services
Jan Gallaway	Sacramento Co. Dept. of Human Assistance
Jan Wolff	Yolo County Adult Protective Services
Beth White	Catholic Charities
Michelle Hunter	El Dorado Community Services
Amara Pickens	Yolo County Dept. Emp. & Social Svcs
<b>Others in Attendance:</b>	<b>Representing:</b>
Jenni Toedtemeier	PEACE for Families
Nancy Bui	CSPC / EFS Staff

Advocate for homeless in attendance? Yes  No

Thanks to The Salvation Army for the meeting room and the delicious pastries and coffee.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Call to Order and Introductions	The meeting was called to order at 9:07 a.m. Self-introductions were made.	
Approval of October 25, 2005 Minutes	Since attendance at the October 25 <sup>th</sup> meeting did not yield a quorum, agenda items were tabled for the next meeting and meeting minutes were not transcribed for October 25, 2005. However, approval for the September 27, 2005 minutes is required.	It was moved, seconded and carried: APPROVE THE SEPTEMBER 27, 2005 MINUTES AS IS.
Local Board Reports	<b>Late reports:</b> Delta Food Bank (DFB), Meadowview Community	

Agenda Item	Discussion	Action
	<p>Action (MCA), Salvation Army - Roseville</p> <p><b><i>Explanation of late/missing reports:</i></b></p> <ul style="list-style-type: none"> <li>□ There has been no response from Delta Food Bank despite repeated attempts to contact them for monthly and final reports. The EFS National Board has resolved them as ineligible for any future funding.</li> <li>□ MCA's had severe understaffing and therefore could not meet the monthly report deadline. Deborah Jones will contact Nancy Bui for reporting. However, MCA needs to get their monthly and final reports in or they will not be considered for funding in Phase 24.</li> <li>□ Verna Catalano reported that Captain Kris Potter of the Salvation Army – Roseville has spent all of EFS funds but does not have documentation of expenditures. Captain Potter will forward them to Verna in December.</li> </ul>	<p>Nancy Bui will send a notice to Delta Food Bank informing them of their ineligibility to apply for future funding.</p>
<p>EFSP Website</p>	<p>The new EFSP website was designed in early November and is now available for viewing: <a href="http://www.communitycouncil.org/efsp">www.communitycouncil.org/efsp</a>. The website gives background information on the Emergency Food and Shelter Program, allows download of reports and applications. Further plans for the website includes the availability of meeting agendas and minutes, a Frequently Asked Questions section, and a separate page for the Emergency Housing Assistance Program (EHAP).</p>	
<p>Other</p>	<p><b><i>EHAP DLB for Placer County:</i></b>          Mickey Richie recommended the Sacramento Regional Emergency Food and Shelter Board to be the Designated Local Board for Placer County EHAP applications. She will gather more information on the procedure from the EHAP Program Representatives. Currently, the Local Board only scores applications and monitors funds in Sacramento and Yolo County.</p>	
<p>Next Meeting</p>	<p><b>The next meeting is scheduled for January 24, 2006 at 9:00 a.m. in the Salvation Army conference room.</b></p>	<p>November meeting minutes will be approved electronically.</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 9:44 a.m.</p>	