

**DRAFT**

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community services  
planning council

**SACRAMENTO REGIONAL EMERGENCY FOOD AND SHELTER BOARD**

Jurisdictions 0824-00; 0938-00; 0816-00; 0670-00; 0650-00

Date: Tuesday, May 23, 2006

Time: 9:00 – 10:00 a.m.

Location: The Salvation Army, 2550 Alhambra Blvd., Sacramento

<b>Members Present:</b>	<b>Representing:</b>
Nancy Vickers, Chair	American Red Cross
John Schifferns	California Indian Manpower Consortium
Richard Small	River City Community Services
Elnor Tillson	TAEAA
Michelle Hunter	El Dorado Community Services
Amara Pickens	Yolo County DESS
Marci Smith	United Way CCR
Cindy Sherwood-Green	SETA
Jeff Johnson	Love, Inc.
Suzanne Hammer	Sacramento Co. Dept. of Human Assistance
Verna Catalfano	The Salvation Army, Sacramento
<b>Members Excused</b>	<b>Representing:</b>
Mickey Richie	Placer County DHHS
Beth White	Catholic Charities
Lou Weintraub	The Jewish Federation
<b>Others in Attendance:</b>	<b>Representing:</b>
Anqunett Fazil	Meadowview Comm. Action (MCA)
Carlita Lawson	Meadowview Comm. Action (MCA)
Anna DeCuir	CSPC / EFSP Coordinator

Advocate for homeless in attendance? Yes  No

Thanks to The Salvation Army for the meeting room and the delicious pastries and coffee.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Call to Order and Introductions	The meeting was called to order at 9:07 a.m. Self-introductions were made.	
Approval of April 25, 2006 Minutes		<b>It was moved, seconded, and carried:</b>

Agenda Item	Discussion	Action
		<b>APPROVE THE MINUTES OF April 25, 2006</b>
Fund Transfer Requests	STEAC asked that \$5,000 from their utility and shelter grant be transfer to their rent and mortgage assistance program.	<b>It was moved, seconded, and carried: APPROVE THE FUND TRANSFER</b>
Fund Reallocation - Meadowview Community Action (MCA)	Carlita Lawson and Anquettt Fazil of MCA spoke on behalf of the agency. Ms. Lawson updated the board on the progress being made to bring the agency into compliance with National requirements. She reported that bank statements have been ordered for Phase 24 and all documentation for both Phase 23 and 24 should be sent to CSPC by May 31, 2006. She also stated that she has designed and implemented a database to track agency clients. Ms. Fazil stated that the agency is implementing a plan to stop repeat clients. The board tabled this issue until the next board meeting to allow MCA time to submit the necessary documentation.	<b>Carlita Lawson will submit the required documentation to CSPC by 05/31/06. Anna DeCuir will email board members a progress report before the next meeting.</b>
Fund Reallocation - Tahoe Women Services	Because of program need, Tahoe Women's Services has requested that \$1,000 from the mass shelter award be transferred to the emergency hotel voucher program, as well as \$1,000 to be transferred from the mass shelter award to the rental assistance program. Board members will vote via email after receiving request letter.	<b>Nancy Bui or Anna DeCuir will email the request letter to board members.</b>
Zip Codes for Rent / Mortgage & Utility Assistance	Tabled until next board meeting.	
Other	Richard Small reported a new address and phone number.  <u>Richard Small and Nancy Vickers will conduct agency monitoring visits. The monitoring deadline has been extended to August 15, 2006.</u>	
Local Board Reports	<u>Sacramento County:</u> Volunteers Of America (VOA) has not sent the April report.  <u>Yolo County:</u> Wayfarer Center has met grant requirements and should send zero reports for the rest of the year. Amara Pickens will relay this information to	<b>Anna Decuir will write to VOA to request that reports be sent and ask that a representative</b>

Agenda Item	Discussion	Action
	Wayfarer. Wayfarer has consistently submitted reports and is in compliance with national requirements.	<b>attend the next board meeting.</b>
Next Meeting	<b>The next meeting is scheduled for Tuesday, June 27, 2006 at 9:00 a.m. in the Salvation Army conference room, 2550 Alhambra Blvd., Sacramento.</b>	
Adjournment	The meeting was adjourned at 9:35 a.m.	